FOR YOUR INFORMATION

CONVENTION SERVICES OF THE SOUTHWEST, INC.

NLIT Summit 2025
Colorado Convention Center
Denver, Colorado
Monday, May 5 – Wednesday May 7, 2025

Dear Exhibitor:

WELCOME! CSS is pleased to be selected by show management to serve as your Official Service Contractor.

This Exhibitor Service Kit will assist you in planning for the show. In addition to important show information, we have included the necessary show service order forms. To help save you money, we have provided you with the opportunity to take advantage of advance order discounts.

When placing your order, please keep in mind:

- On-Line Ordering is available. Log-in information will be automatically emailed to the address on file with the association at the time of registration. If you do not receive the log-in, or are not the registered contact, please contact us at esr@cssabq.com or (505) 243-9889 to obtain one.
- Complete and return all order forms by the indicated discounted deadline date to avoid higher costs. Each form should be returned to the appropriate company and address listed on that form.
- Review our payment policy carefully. CSS requires payment in full at the time you place your order, along with a completed Credit Card Authorization form.
- Please include the prevailing sales tax in your order, **currently 8.81% in Denver, Colorado.**Sales tax is applicable to rentals and some labor services. Some labor and material handling services may be exempt in the state of Colorado. (If you have a state or federal exemption, please include with forms at the time of ordering.)

We will help you coordinate all your trade show needs including the shipment of all your trade show materials. For your inbound and outbound freight shipments, we offer the service of our preferred carrier ArcBest (ABF Freight) 1-800-654-7019.

We look forward to serving you from start to finish. We are here to make sure your experience is a complete success. If you need assistance or additional information, please contact our Exhibitor Service Department:

Email: esr@cssabq.com 1921 Bellamah Ave. NW Albuquerque, NM 87104 Phone: (505) 243-9889 Fax: (505) 243-8197

Or visit us on the World Wide Web at http://www.cssabq.com.

abqn Rev 02.15



1921 Bellamah NW Albuquerque, NM 87104 t.505.243.9889 f. 505.243.8197 www.cssabq.com

email us @ esr@cssabq.com

SHOW INFORMATION QUICK REFERENCE

ONVENTION SERVICES OF THE SOUTHWEST.

SHOW NAME: NLIT Summit 2025

EXHIBITOR MOVE-IN: Monday, May 5, 2025 10:00AM - 4:00PM

5:00PM - 7:00PM - RECEPTION **SHOW DATE(S):** Monday, May 5, 2025

> Tuesday, May 6, 2025 9:00AM - 3:30PM

5:00PM - 6:30PM - RECEPTION

9:00AM - 3:30PMWednesday, May 7, 2025

EXHIBITOR MOVE-OUT: 3:30PM - 8:00PMWednesday, May 7, 2025

Outside freight carriers must be checked in by: Wednesday, May 07, 2025 @ 7:00PM All materials must be packed with bill(s) of lading turned in to CSS by: Wednesday, May 07, 2025 @ 8:00PM

SHOW LOCATION: Colorado Convention Center

> Hall F 700 14th St.

Denver, CO 80202

STANDARD BOOTH PACKAGE: (Included with booth purchase)

10' x 10'

8' Black Draped Back Wall

3' Black Draped Side Rail

- (1) 6' Black Draped Table
- (2) Molded Plastic Chairs
- (1) Waste Basket w/Liner
- (1) 7" x 44" ID Sign

MEETING ROOM PACKAGE: (Included with Peak package)

5M x 5M Meeting Room

- (1) 6' Black Draped Table
- (4)Chairs
- Waste Basket w/ Liner (1)

Basic Wi-Fi for light internet browsing will be provided

Note - Electrical is NOT included in the booth package Note - Lead Retrieval is NOT available for this event

> The exhibit hall **IS NOT** carpeted. Aisle Carpet Color is Tuxedo.

IMPORTANT DEADLINES:

First date freight can arrive at the advance warehouse: Monday, April 07, 2025

Submission deadline for exhibitor appointed contractor (EAC) notification: Monday, April 07, 2025

Last date to receive certificate of insurance for EAC: Monday, April 07, 2025

Advance Orders and Payment Deadline: Monday, April 21, 2025

Last date freight can arrive at the advance warehouse: Thursday, May 01, 2025

First date for direct shipments to facility: Sunday, May 04, 2025

SHIPPING INFORMATION:

ADVANCE FREIGHT RECEIVING

Monday - Friday 8:00AM - 5:00PM

Monday, April 7 - Thursday, May 1, 2025

ADVANCE SHIPPING ADDRESS

Ship To: Exhibitor Name and Booth #

NLIT 2025

c/o CSS

ABF Freight

5871 N Broadway

Denver, CO 80216

FIRST DAY FOR DIRECT FREIGHT

Sunday, May 4, 2025 - 10:00AM - 4:00PM

Monday, May 5, 2025 --- 8:00AM - 4:00PM

DIRECT SHIPPING ADDRESS

Ship To: Exhibitor Name and Booth #

c/o CSS

NLIT 2025

Colorado Convention Center - Exhibit Hall F

700 14th Street

Denver, CO 80202



CREDIT CARD AUTHORIZATION ORDER SUMMARY FORM TERMS AND CONDITIONS ACCEPTANCE

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name:	NLIT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:		_		

CREDIT CARD CHARGE AUTHORIZATION

Please complete the information requestive freight or miscellaneous items not paid to understanding and acceptance of the technical conditions and Regulations for election conditions, and limits of liability will be a Handling Agreement (MHA) is signed; E Contractor; or an order for labor and/o	pefore show or orms detailed strical usage per construed who whibitor's man	closing will in the CSS provided w en any of the terials are o	be charge Payment I ith your So he followir delivered	ed to your Policy, the ervice Kit. ng condition to CSS's w	CSS M Accepons are	card acc aterial H tance of met: Thi	ount. You landling CSS' pa s Credit an event	or signo Informa yment Card A t site fo	ature b ation o policy Author or which	pelow a and Limi , materi ization i ch CSS i	cknowled its of Liab ial handlir is signed, s the Offi	ges vility, and ng terms the Mat cial Sho	nd the s and terial
the final total charged to your credit co	ard at close o	of show. (There will b	be a \$75.0	0 adm	inistrative	e fee if a	credit	card c	lispute i	s filed and	I CSS is	
awarded charges.)								1 1					
Account #:													
Expiration Date:			Billing	g Zip Cod	le:								
Card Verification # (3 or	4 Digit Cod	de on Card	d):										
					•								
Cardholder Signature													
Cardholdor Namo (ploaco	nrint)												

CSS ORDER FORMS	AMOUNT DUE
Furniture	
Upgrade Furniture	
Carpet/Prestige Carpet	
Rental Display	
Labor	
Rigging	
Material Handling	
Cleaning	
Floral	
Sign/Graphics	
Information included but ordered elsewhere	
Facility Services (Electrical, Internet, Catering)	XXXXXXX
Estimated Total (includes State Tax where applicable)	

Using the order forms, remember to include and transfer the sales tax into the estimated grand total above.

This form is intended as a tool to assist you and is not a replacement for any other form.

esr@cssabq.com

PAYMENT POLICY

CONVENTION SERVICES OF THE SOUTHWEST, INC.

ADVANCE PRICING

To obtain the advance pricing, full payment <u>must</u> be included with your order. Orders received after the advance payment deadline date or made at the Exhibitor Service Center during the show, will be billed at the "Standard Price" as listed on the enclosed forms. **Telephone orders will not be accepted.**

PAYMENT OPTIONS

We offer two convenient ways for you to order and pay for your show services provided by CSS.

- 1. Service Kit (pdf download)
 - a. Advance payment by Company Check, Wire Transfer, or e-check: All checks for show services provided by CSS should be made payable to Convention Services of the Southwest, Inc. (CSS) and must be in U.S. Dollars drawn on a U.S. bank. International exhibitors must prepay all balances no later than the advanced payment deadline in U.S. Dollars drawn on U.S. banks. A Credit Card Authorization form is also required to cover any variances with regards to drayage (material handling) and labor orders as well as any additional charges incurred at show site.
 - i. Please note that for Wire Transfer/ACH payments, **CSS** does not pay bank fees from the sending or receiving bank. Please add \$25.00 to amounts transferred to be considered paid in full.
 - ii. **CSS** will add a fee of \$35.00 to any order where the check payment is returned as insufficient funds.
 - b. Credit Card: For your convenience we accept Visa, MasterCard, and American Express. You must complete the Credit Card Authorization form. For discount rates to apply, CSS must receive this form by Monday, April 21, 2025. (There will be a \$75.00 administrative fee if a credit card dispute is filed and CSS is awarded charges.)

2. On-Line Ordering

a. Log-in information with a temporary password will be automatically emailed to the email address on file with the association at the time of registration. To place your order, log-in and follow the instructions. A credit card on file is required to complete your order. An email will be sent confirming your order is complete. The charges on your confirmation will not be considered final until the show closes (drayage fees are added once freight is received and floor orders may be added).

PAYMENT TERMS

To process your order for services and materials listed in this Exhibitor Service Kit, we must have your completed and signed Credit Card Authorization form or full payment in advance or you must place your order on-line. Invoices for outstanding balances will be emailed to the email address on file and must be paid before the end of the event. If you have any concerns about your charges, please stop by the Exhibitor Service Center at the show. Charges may not be disputed after the show.

Items ordered and delivered but subsequently canceled will be charged 50% of the order price to cover labor involved.

Please notify your company representative who will be at the show site of our payment policy. Your cooperation is appreciated. No credits will be issued after close of show.

If a display house represents the exhibiting company, the exhibiting company is ultimately responsible for payment of all costs incurred on its behalf. (See **Third Party Payment Form**). **Third Parties must contact CSS for an on-line log in.**

THIRD PARTY PAYMENT FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

CSS will present show site invoices to third parties for payment of services rendered to exhibitors, provided the following conditions are met:

- The payment record of the third party is acceptable to CSS.
- This completed form is to be signed by **BOTH PARTIES** and returned to **CSS** by **Monday**, **April 21**, **2025**.
- This form is to be accompanied by a completed Credit Card Authorization form from EACH PARTY.
- If there is any doubt which party is to be invoiced for a service, the exhibiting firm accepts responsibility for payment upon presentation of invoice at show site.
- The exhibiting firm is ultimately responsible for payment of all charges by show close.

Please indicate below which items/services are to be invoiced to the third party:							
Furniture/Carpet Booth Cleaning	Material Handling Booth Labor						
Other:							
WE UNDERSTAND AND AGREE THAT WE, THE EXHIBITING PAYMENT OF CHARGES INCURRED. IN THE EVENT THE NETWORK PRESENTATION OF INVOICE AT SHOW SITE, SUCH CHARCOMPANY FOR PAYMENT BEFORE THE CLOSE OF THE STATES.	NAMED THIRD PARTY DOES NOT MAKE PAYMENT UPON RGES WILL BE PRESENTED TO THE EXHIBITING						
Event Name: NLIT 2025	Booth #:						
Exhibiting Company:	Display House 3rd Party:						
Address:	Address:						
City/State/Zip:	City/State/Zip:						
Telephone #:	Telephone #:						
Fax #:	Fax #:						
Email address:	Email address:						
Authorized Signature:	Authorized Signature:						
Print Name & Title:	Print Name & Title:						

FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST.

Event Name:	NLIT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:				

Quantity	DRAPED DISPLAY TABLES - 30" HIGH (choose skirt color be Description	Advance Price	Standard Price
	4'L X 30"H Draped Table	172.15	223.80
	6'L X 30"H Draped Table	207.05	269.17
	8'L X 30"H Draped Table	241.90	314.47
	DRAPED DISPLAY COUNTERS - 40" HIGH (choose skirt color	below)	
	4'L X 40"H Draped Counter	214.00	278.20
	6'L X 40"H Draped Counter	248.90	323.57
	8'L X 40"H Draped Counter	283.80	368.94
	30"D X 40"H Spandex Round Highboy	248.90	323.57
	UNDRAPED DISPLAY TABLES - 30" HIGH		
	4'L X 30"H Undraped Table	110.50	143.65
	6'L X 30"H Undraped Table	134.90	175.37
	8'L X 30"H Undraped Table	160.50	208.65
	30"H Conference Table (circle choice) 36"D Black 36" D White 40"D Grey	295.60	354.48
	UNDRAPED DISPLAY COUNTERS - 40" HIGH		
	4'L X 40"H Undraped Counter	119.80	155.74
	6'L X 40"H Undraped Counter	141.90	184.47
	8'L X 40"H Undraped Counter	173.30	225.29
	40"H Conference Counter (circle choice) 36"D Black 36" D White 40"D Grey	316.60	378.48
	TABLE SKIRTING (choose skirt color below)		
	4th Side Table Drape for Table 30"H	92.00	111.00
	4th Side Table Drape for Counter 40"H	108.00	130.00
	Individual Table Skirt for Table 30"H	111.00	133.00
	Individual Table Skirt for Counter 40"H	128.00	154.00
	SPECIAL DRAPERY (6' minimum) (choose drape color belo	ow)	
	3' High Drapery/linear ft.	18.41	23.93
	8' High Drapery/linear ft.	24.25	28.23
	3' Upright with Half Base	26.00	30.00
	8' Upright with Full Base	27.00	32.00
	Crossbar	27.00	32.00
	STANDARD FURNITURE AND ACCESSORIES		
	Molded Plastic Chair	95.35	123.96
	Padded Side Chair	119.35	152.96
	Padded Arm Chair	124.45	161.79
	Upholstered Bar Stool with Back	152.35	198.06
	Bag Rack (circle choice) "T" waterfall	178.68	232.25
	Literature Rack (circle choice) flat accordion	223.00	249.00
	Aluminum Easel	55.85	72.61
	Wastebasket with Liner	33.50	43.55
	Fishbowl	39.00	47.00
	4' x 8' Board* Peg Board or Poster Board (circle choices) Horizontal or Vertical	251.25	326.63
	4'L X 7"H Table Riser (draped in vinyl)	76.05	98.87
	6'L X 7"H Table Riser (draped in vinyl)	93.50	121.55
	Glass Show Case (48"W x 18"D x 38"H w/lock and light)	Contact for Quote	Contact for Qua
	d on boards is 50 lbs. Poster Boards are black & Velcro/push pin "friendly".		

SKI	KI AND DK	APE COLOR	CHOICES (pled	ise circle choice)	SPANDE	K COLOR CHOICES	(please circle choice)
Blue	Gold	Teal	Beige	Hunter Green	Red	Black	Blue
Black	White	Peach	Burgundy	Terra-Cotta	White	Teal	Silver
Red	Silver	Plum	Willow				

PLEASE READ PAYMENT POLICY

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

abqn Rev 12.21

STANDARD FURNISHINGS

CONVENTION SERVICES OF THE SOUTHWEST. INC



DRAPED TABLE 2' W X (4', 6', OR 8' L) X 30" H



DRAPED COUNTER 2' W X (4', 6', OR 8' L) X 40" H



UNDRAPED TABLE/COUNTER 2' W X (4', 6', OR 8' L) X 30" H OR 40"H



SPANDEX HIGHBOY 30" D X 40" H

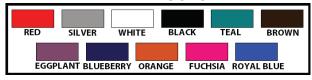


ROUND CONFERENCE TABLE/COUNTER 36" D (BLACK/WHITE) or 40" D (GREY) x 30" or 40" H

DRAPE COLORS



SPANDEX COLORS





MOLDED PLASTIC CHAIR



PADDED SIDE CHAIR



PADDED ARM CHAIR



UPHOLSTERED BAR STOOL

CONVENTION SERVICES OF THE SOUTHWEST. INC



T STYLE BAG RACK 50" H X 15" W X 12" L



WATERFALL BAG RACK 50" H X 15" W X 12" L



ALUMINUM EASEL 64" H X 32" W X 32" L



FLAT LITERATURE STAND WITH 6
POCKETS
55" H X 14" W X 9" L



ACCORDION LITERATURE STAND 5' HIGH



POSTER BOARD (HORIZONTAL) 4' X 8'



GLASS SHOW CASE 38" H X 48" W X 18" D

UPGRADE FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name: NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:	Telephone #:	
Billing Address:	Fax #:	
City/State/Zip:	Email Address:	
Authorized by:		

Note: Due to limited quantities on many items, a comparable product may be substituted. Please contact CSS for quantity availabilities.

QTY:	Item #:	Description:	Dimensions:	Advance Price:	Standard Price:	Total:
	30AGBB	30" Round Bar Table w/ Standard Black Base, Brushed Gunmetal Top	30"RND 42"H	295.00	369.00	
	30AGBC	30" Round Cafe Table w/ Standard Black Base, Brushed Gunmetal Top	30"RND 29"H	295.00	369.00	
	30AGHB	30" Round Bar Table w/ Hydraulic Base, Brushed Gunmetal Top	30"RND 45"H	365.25	456.75	
	30AGHC	30" Round Cafe Table w/ Hydraulic Base, Brushed Gunmetal Top	30"RND 29"H	365.25	456.75	
	30BEBB	30" Round Bar Table w/ Std Black Base, Blue Top	30"RND 42"H	295.00	369.00	
	30BEBC	30" Round Café Table w/ Std Black Base, Blue Top	30"RND 29"H	295.00	369.00	
	30BEHB	30" Round Bar Table w/ Hydraulic Base, Blue Top	30"RND 45"H	365.25	456.75	
	30BEHC	30" Round Cafe Table w/ Hydraulic Base, Blue Top	30"RND 29"H	365.25	456.75	
	30BKHB	30" Round Bar Table w/ Hydraulic Base, Black Top	30"RND 45"H	365.25	456.75	
	30BKHC	30" Round Cafe Table w/ Hydraulic Base, Black Top	30"RND 29"H	365.25	456.75	
	30BKSB	30" Round Bar Table w/ Std Black Base, Black Top	30"RND 42"H	295.00	369.00	
	30BKSC	30" Round Cafe Table w/ Std Black Base, Black Top	30"RND 29"H	295.00	369.00	
	30BRHB	30" Round Bar Table, Red Top	30"RND 45"H	365.25	456.75	
	30BRHC	30" Round Café Table, Red Top	30"RND 29"H	365.25	456.75	
	30GRHB	30" Round Bar Table, Graphite Top	30"RND 45"H	365.25	456.75	
	30GRHC	30" Round Café Table, Graphite Top	30"RND 29"H	365.25	456.75	
	30GSBB	30" Round Bar Table w/ Std Black Base, Green Top	30"RND 42"H	295.00	369.00	
	30GSBC	30" Round Cafe Table w/ Std Black Base, Green Top	30"RND 29"H	295.00	369.00	
	30GSHB	30" Round Bar Table w/ Hydraulic Base, Green Top	30"RND 45"H	365.25	456.75	
	30GSHC	30" Round Cafe Table w/ Hydraulic Base, Green Top	30"RND 29"H	365.25	456.75	
	30МАНВ	30" Round Bar Table, Hydraulic Chrome Base, Madison Gray Acajou Top	30"RND 45"H	365.25	456.75	
	30MAHC	30" Round Café Table, Hydraulic Chrome Base, Madison Gray Acajou Top	30"RND 29"H	365.25	456.75	
	30MTHB	30" Round Bar Table, Maple Top	30"RND 45"H	365.25	456.75	
	30MTHC	30" Round Café Table, Maple Top	30"RND 29"H	365.25	456.75	
	30OSBB	30" Round Bar Table w/ Std Black Base, Orange Top	30"RND 42"H	295.00	369.00	
	30OSBC	30" Rnd Cafe Table w/ Std Black Base, Orange Top	30"RND 29"H	295.00	369.00	
	30OSHB	30" Round Bar Table w/ Hydraulic Base, Orange Top	30"RND 45"H	365.25	456.75	
	30OSHC	30" Round Cafe Table w/ Hydraulic Base, Orange Top	30"RND 29"H	365.25	456.75	
	30WDBB	30" Round Bar Table w/ Std Black Base, Wood Top	30"RND 42"H	295.00	369.00	
	30WDBC	30" Round Cafe Table w/ Std Black Base, Wood Top	30"RND 29"H	295.00	369.00	
	30WDHB	30" Round Bar Table w/ Hydraulic Base, Wood Top	30"RND 45"H	365.25	456.75	
	30WDHC	30" Round Cafe Table w/ Hydraulic Base, Wood Top	30"RND 29"H	365.25	456.75	
	30WH29	30" Round Cafe Table w/ Std Black Base, White Top	30"RND 29"H	295.00	369.00	
	30WH42	30" Round Bar Table w/ Std Black Base, White Top	30"RND 42"H	295.00	369.00	

REFUNDS ON UPGRADE FURNISHINGS ARE NOT AVAILABLE AFTER THE ADVANCE ORDER DEADLINE DATE ABOVE

Please contact CSS for custom/specialty items not listed on this order form.

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

UPGRADE FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name: NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:	Telephone #:	
Billing Address:	Fax #:	
City/State/Zip:	Email Address:	
Authorized by:		

Note: Due to limited quantities on many items, a comparable product may be substituted. Please contact CSS for quantity availabilities.

QTY:	Item #:	Description:	Dimensions:	Advance	Standard	Total:
				Price:	Price:	
	30WHHB	30" Round Bar Table w/ Hydraulic Base, White Top	30"RND 45"H	365.25	456.75	
	30WHHC	30" Round Cafe Table w/ Hydraulic Base, White Top	30"RND 29"H	365.25	456.75	
	30YBBB	30" Round Bar Table w/ Standard Black Base, Brushed Yellow Top	30"RND 42"H	295.00	369.00	
	30YSBC	30" Round Cafe Table w/ Standard Black Base, Brushed Yellow Top	30"RND 29"H	295.00	369.00	
	30YSHB	30" Round Bar Table w/ Hydraulic Base, Brushed Yellow Top	30"RND 45"H	365.25	456.75	
	30YSHC	30" Round Cafe Table w/ Hydraulic Base, Brushed Yellow Top	30"RND 29"H	365.25	456.75	
	36ATO	Atomic 36" Round Table	36"RND 30"H	323.75	404.75	
	36ВКНВ	36" Round Bar Table w/ Hydraulic Base, Black Top	36"RND 45"H	427.75	534.75	
	36BKHC	36" Round Cafe Table w/ Hydraulic Base, Black Top	36"RND 29"H	427.75	534.75	
	36BKSB	36" Round Bar Table w/ Std Black Base, Black Top	36"RND 42"H	305.50	382.00	
	36BKSC	36" Round Cafe Table w/ Std Black Base, Black Top	36"RND 29"H	305.50	382.00	
	36GRHB	36" Round Bar Table, Graphite Nebula Top	36"RND 45"H	427.75	534.75	
	36GRHC	36" Round Café Table, Graphite Top	36"RND 29"H	427.75	534.75	
	36MTHB	36" Round Bar Table, Maple Top	36"RND 45"H	427.75	534.75	
	36MTHC	36" Round Café Table, Maple Top	36"RND 29"H	427.75	534.75	
	36WTHB	36" Round Bar Table, White Top	36"RND 45"H	427.75	534.75	
	36WTHC	36" Round Café Table, White Top	36"RND 29"H	427.75	534.75	
	42ATO	Atomic 42" Round Table	42"RND 30"H	323.75	404.75	
	42BKCT	42" Round Conference Table, Black Top	42"RND 29"H	487.50	607.50	
	ACHBCB	Ace High Back Chair, Black Vinyl	26"L 26"D 41.75-44.25"H	335.50	419.25	
	ACEHBC	Ace High Back Chair, White Vinyl	26"L 26"D 41.75-44.25"H	335.50	419.25	
	ACMBCB	Ace Mid Back Chair, Black Vinyl	26"L 26"D 33.25-35.75"H	316.00	395.00	
	ACEMBC	Ace Mid Back Chair, White Vinyl	26"L 26"D 33.25-35.75"H	316.00	395.00	
	ALC100	Alondra Cocktail Table, Glass/Chrome	47"L 24"D 16"H	405.50	507.00	
	ALC200	Alondra Cocktail Table, Wood/Chrome	47"L 24"D 17"H	405.50	507.00	
	ALE100	Alondra End Table, Glass/Chrome	20"L 20"D 20"H	323.75	404.75	
	ALE200	Alondra End Table, Wood/Chrome	20"L 20"D 21"H	323.75	404.75	
	ATHCHA	Atherton Chair	27"L 31"D 30"H	702.00	877.50	
	AURA	Aura Round Table	15"RND 22"H	180.75	226.00	
	BC8	Madison Bookcase, Gray Acajou	36"L 12"D 72"H	568.00	710.25	
	BCHWHT	Baja Chair	36"L 30.5"D 28"H	764.50	955.50	
	BCW	White Madrid Chair	30"L 30"D 31"H	702.00	877.50	
	BKC10N	10' Table	120"L 48"D 29"H	1,118.00	1,397.50	1
	BKC10P	10' Table, Powered	120"L 48"D 29"H	1,423.50	1,779.50	
	BKCT5N	5' Table	60"L 48"D 29"H	609.75	762.25	

REFUNDS ON UPGRADE FURNISHINGS ARE NOT AVAILABLE AFTER THE ADVANCE ORDER DEADLINE DATE ABOVE

Please contact CSS for custom/specialty items not listed on this order form.

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

UPGRADE FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name: NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:	Telephone #:	
Billing Address:	Fax #:	
City/State/Zip:	Email Address:	
Authorized by:		

Note: Due to limited quantities on many items, a comparable product may be substituted. Please contact CSS for quantity availabilities.

QTY:	Item #:	Description:	Dimensions:	Advance	Standard	Total:
				Price:	Price:	
	BKCT5P	5' Table, Powered	60"L 48"D 29"H	690.25	863.00	
	BKCT8N	8' Table	96"L 48"D 29"H	1,118.00	1,397.50	
	BKCT8P	8' Table, Powered	96"L 48"D 29"H	1,423.50	1,779.50	
	BLDBBK	Blade Barstool (Black)	20.5"L 20"D 40.5"H	153.50	191.75	
	BLDBRD	Blade Barstool, Red	20.5"L 20"D 40.5"H	153.50	191.75	
	BLDBSB	Blade Barstool, Sky Blue	20.5"L 20"D 40.5"H	153.50	191.75	
	BLDBWH	Blade Barstool, White Molded Plastic	20.5"L x 20"D x 40.5"H	153.50	191.75	
	BLDCBK	Blade Chair (Black)	20.5"L 19"D 30.5"H	100.00	130.00	
	BLDCRD	Red Blade Chair	20.5"L 19"D 30.5"H	100.00	130.00	
	BLDCSB	Sky Blue Blade Chair	20.5"L 19"D 30.5"H	100.00	130.00	
	BLVWHT	Baja Loveseat	61"L 30.5"D 28"H	967.25	1,209.00	
	BNMCOB	Brooklyn Meeting Chair, Oak Base	24.5" L 25.5" D 31.75"H	405.50	507.00	
	BNMCOW	Brooklyn Meeting Chair	24.5" L 25.5" D 31.75"H	405.50	507.00	
	BNMCSB	Brooklyn Meeting Chair, Black Swivel Base	24.5" L 25.5" D 31.75"H	405.50	507.00	
	BNMCSW	Brooklyn Meeting Chair, Swivel	24.5" L 25.5" D 31.75"H	405.50	507.00	
	BOWCHA	Bowery Chair	29.75"L 31"D 27.25"H	702.00	877.50	
	BS001	Shark Barstool	22"L 19"D 34-44"H	365.25	456.75	
	BS002	Zoey Barstool	15"L 16"D 30-34.75"H	335.50	419.25	
	BSFWHT	Baja Sofa	86"L 30"D 28"H	1,161.00	1,451.25	
	BSR	Syntax Barstool, Black/Chrome	23"L 19"D 43.25"H	262.50	328.25	1
	BSS	Black Banana Barstool	21"L 22"D 41"H	335.50	419.25	
	BST	White Banana Barstool	21"L 22"D 41"H	335.50	419.25	
	BVLYBK	Beverly Bench Ottoman, Black Vinyl	60"L 20"D 18"H	438.00	547.75	1
	BVLYBN	Beverly Bench Ottoman, Brown Fabric	60"L 20"D 18"H	438.00	547.75	
	BVLYGR	Beverly Bench Ottoman, Gray Fabric	60"L 20"D 18"H	438.00	547.75	
	BVLYLN	Beverly Bench Ottoman, Linen Fabric	60"L 20"D 18"H	438.00	547.75	
	BVLYOB	Beverly Bench Ottoman, Ocean Blue Fabric	60"L 20"D 18"H	438.00	547.75	
	BVLYRD	Beverly Bench Ottoman, Red Fabric	60"L 20"D 18"H	438.00	547.75	İ
	BVLYWH	Beverly Bench Ottoman, White Vinyl	60"L 20"D 18"H	438.00	547.75	1
	BVSMBK	Beverly Small Bench Ottoman, Black Vinyl	30"L 20"D 18"H	366.50	458.25	
	BVSMBL	Beverly Small Bench Ottoman, Ocean Blue	30"L 20"D 18"H	366.50	458.25	
	BVSMBN	Beverly Small Bench Ottoman, Brown	30"L 20"D 18"H	366.50	458.25	
	BVSMGN	Beverly Small Bench Ottoman, Olive Green	30"L 20"D 18"H	366.50	458.25	
	BVSMGY	Beverly Small Bench Ottoman, Gray	30"L 20"D 18"H	366.50	458.25	
	BVSMLN	Beverly Small Bench Ottoman, Linen	30"L 20"D 18"H	366.50	458.25	
	BVSMLV	Beverly Small Bench Ottoman, Lavender	30"L 20"D 18"H	366.50	458.25	
	BVSMOR	Beverly Small Bench Ottoman, Orange	30"L 20"D 18"H	366.50	458.25	
	BVSMRD	Beverly Small Bench Ottoman, Red	30"L 20"D 18"H	366.50	458.25	

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SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

UPGRADE FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name: NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:	Telephone #:	
Billing Address:	Fax #:	
City/State/Zip:	Email Address:	
Authorized by:		

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QTY:	Item #:	Description:	Dimensions:	Advance	Standard	Total:
				Price:	Price:	
	BVSMWH	Beverly Small Bench Ottoman, White Vinyl	30"L 20"D 18"H	366.50	458.25	
	BVSMYL	Beverly Small Bench Ottoman, Yellow	30"L 20"D 18"H	366.50	458.25	
	C10PWR	10' Table, Powered	120"L 48"D 29"H	1,423.50	1,779.50	
	C1C	Chrome Geo Cocktail Table with Glass	50"L 22"D 16"H	335.50	419.25	
	C1E	Silverado Cocktail Table with Glass	36"RND 17"H	335.50	419.25	
	C1FWB	Geo Cocktail Table, Wood/Black	47"L 24"D 17"H	335.50	419.25	
	CB8	42" Round Conference Table, Madison Gray Acajou	42"RND 29"H	487.50	609.50	
	CE1	Square Round Chrome Geo Conference Table	42"L 42"D 29"H	365.25	456.75	
	CE2	Chrome Geo Conference Table	60"L 36"D 29"H	609.75	762.25	
	CF1	Square Round Black Geo Conference Table	42"L 42"D 29"H	365.25	456.75	
	CF2	Black Geo Conference Table	60"L 36"D 29"H	609.75	762.25	
	CHR002	Allegro Chair	36"L 34.5"D 30"H	764.50	955.50	
	CNTCHR	Century Chair	30"L 30"D 31"H	702.00	877.50	
	COCHTP	Cordoba Chair	37"L 32"D 32.75"H	609.75	762.25	
	COLVTP	Cordoba Loveseat	60.5"L 32"D 33"H	873.50	1,092.00	
	CONF42	42" Round Table, White Laminate	42"RND 29"H	487.50	609.50	
	CS4	Syntax Chair, Black/Chrome	23"L 19"D 32.25"H	243.00	304.00	
	CUBPOW	Wireless Charging Table, Powered	20"L 20"D 18"H	555.00	687.50	
	CUPCHA	Cupertino Mid Back Chair	27"L 30.5"D 40-43"H	316.00	395.00	
	DIVFCR	Clear Divider, Freestanding Corner	39"L 39"D 72"H	810.00	1,012.50	
	DIVFRE	Clear Divider, Freestanding	39"L 1.5"D 72"H	405.00	507.00	
	DIVFWB	Divider, Freestanding Whiteboard	39"L 1.5"D 72"H	547.25	684.25	
	DIVFWL	Clear Divider, Freestanding Wall	40"L 1.5"D 72"H	405.00	507.00	
	DUET	Duet Stack Chair	21"L 23"D 33"H	100.00	125.25	
	E1C	Chrome Geo End Table with Glass	24"L 24"D 20"H	275.00	357.50	
	E1E	Silverado End Table with Glass	24"RND 22"H	262.60	328.25	
	E1FWB	Geo End Table, Wood/Black	20"L 20"D 21"H	275.00	357.50	
	END01B	Endless Curved Ottoman	60.5"L 37.5"D 15"H	568.00	710.25	
	END01W	Endless Curved Ottoman	60.5"L 37.5"D 15"H	568.00	710.25	
	END02B	Endless Square Ottoman	34"L 34"D 15"H	498.00	622.50	
	END02W	Endless Square Ottoman	34"L 34"D 15"H	498.00	622.50	
	FAIRCW	Fairfax Chair	27"L 26"D 30"H	520.00	650.00	
	FAIRSW	Fairfax Sofa	62"L 26"D 30"H	669.50	837.00	
	GENCHA	Genesis Chair	27.5"L 27.5"D 40-43.5"H	234.00	292.50	
	HDG4FT	Boxwood Hedge, 4'	46"L 9"D 47"H	709.75	887.25	
	HDG7FT	Boxwood Hedge, 7'	36.5"L 12"D 84"H	1,118.00	1,397.50	
	JD8	Madison Executive Desk, Gray Acajou	60"L 30"D 29"H	732.00	915.00	
	KABSWH	Kamden Barstool, White Vinyl	16.5"L 20"D 25"-33.5"	310.75	388.50	

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SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

UPGRADE FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

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Company Name:	Telephone #:	
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				Price:	Price:	
	KEYCHR	Key Largo Chair	35"L 35"D 34"H	520.00	650.00	
	KEYLOV	Key Largo Loveseat	57"L 35"D 34"H	609.75	762.25	
	KEYSOF	Key Largo Sofa	79"L 35"D 34"H	669.50	837.00	
	LA14	Mason Table Lamp	16"RND 26"H	173.00	216.25	
	LA15	Mason Floor Lamp	18"RND 55"H	323.75	404.75	
	LABREA	La Brea Swivel Chair	35"L 27"D 40"H	609.75	762.25	
	LMBAR	Laguna Barstool, Maple/Chrome	18"L 20"D 47"H	234.00	292.50	
	LMCHR	Laguna Chair, Maple/Chrome	18"L 19"D 34"H	173.00	216.25	
	LRCHGN	Lorna Chair	26"L x 25"D x 30"H	598.00	777.00	
	LUBSCL	Lucent Barstool, Frosted Acrylic, Chrome	22"L 22.5"D 45.5"H	335.50	419.25	
	LUCHCL	Lucent Chair, Frosted Acrylic, Chrome	19.5"L 19.75"D 32.5"H	262.50	328.25	
	LVS002	Allegro Loveseat	63"L x 34.5"D x 30"H	858.00	1115.00	
	MADC05	5' Madison Table, Gray Acajou	60"L 48"D 29"H	609.75	762.25	
	MADC08	8' Madison Table, Gray Acajou	96"L 60"D 29"H	1,118.00	1,397.50	
	MADC10	10' Madison Table, Gray Acajou	120"L 48"D 29"H	1,118.00	1,397.50	
	MALGRN	Malba Chair, Green	20"L 20"D 32"H	120.00	156.00	
	MALGRY	Malba Chair, Gray	20"L 20"D 32"H	120.00	156.00	
	MAR001	Marche Swivel, White Vinyl	17"RND 18"H	262.50	328.25	
	MAR002	Marche Swivel, Gray Fabric	17"RND 18"H	262.50	328.25	
	MAR003	Marche Swivel, Linen Fabric	17"RND 18"H	262.50	328.25	
	MAR004	Marche Swivel, Raspberry Fabric	17"RND 18"H	262.50	328.25	
	MAR005	Marche Swivel, Red Fabric	17"RND 18"H	262.50	328.25	
	MAR006	Marche Swivel, Rose Quartz Fabric	17"RND 18"H	262.50	328.25	
	MAR007	Marche Swivel, Plum Fabric	17"RND 18"H	262.50	328.25	
	MAR008	Marche Swivel, Meadow Green Fabric	17"RND 18"H	262.50	328.25	
	MAR009	Marche Swivel, Pear Yellow Fabric	17"RND 18"H	262.50	328.25	
	MAR010	Marche Swivel, Blue Fabric	17"RND 18"H	262.50	328.25	
	MAR011	Marche Swivel, Orange Fabric	17"RND 18"H	262.50	328.25	
	MAR012	Marche Swivel, Forest Green Vinyl	17"RND 18"H	262.50	328.25	
	MAR013	Marche Swivel, Teal Velvet	17"RND 18"H	262.50	328.25	
	MAR014	Marche Swivel, Distressed Brown Vinyl	17"RND 18"H	262.50	328.25	
	MAR015	Marche Swivel, Black Vinyl	17"RND 18"H	262.50	328.25	
	MAR016	Marche Swivel, Ivory Faux Sheep Fur	17"L 17"D 18"H	262.50	328.25	
	MAR020	Marche Swivel, Olive Faux Sheep Fur	17"RND 18"H	262.50	328.25	
	MAR021	Marche Swivel, Terracotta Faux Sheep Fur	17"RND 18"H	262.50	328.25	
	MARBBE	Marina Barstool, Ocean Blue	21"L 17.5"D 41.5"H	335.50	419.25	1
	MARBBK	Marina Barstool, Black Vinyl	21"L 17.5"D 41.5"H	335.50	419.25	
	MARBBR	Marina Barstool, Brown	21"L 17.5"D 41.5"H	335.50	419.25	Ī

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UPGRADE FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

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				Price:	Price:	
	MARBGY	Marina Barstool, Gray Fabric	21"L x 17.5"D x 41.5"H	335.50	419.25	
	MARBRD	Marina Barstool, Red	21"L 17.5"D 41.5"H	335.50	419.25	
	MARBWH	Marina Barstool, White Vinyl	21"L 17.5"D 41.5"H	335.50	419.25	
	MARCBE	Marina Chair, Ocean Blue Fabric	17.5"L 19.5"D 35"H	202.75	253.50	
	MARCBK	Marina Chair, Black Vinyl	17.5"L 19.5"D 35"H	202.75	253.50	
	MARCBR	Marina Chair, Brown Fabric	17.5"L 19.5"D 35"H	202.75	253.50	
	MARCGY	Marina Chair, Gray Fabric	17.5"L x 19.5"D x 35"H	202.75	253.50	
	MARCRD	Marina Chair, Red Fabric	17.5"L 19.5"D 35"H	202.75	253.50	
	MARCWH	Marina Chair, White Vinyl	17.5"L 19.5"D 35"H	202.75	253.50	
	MESCTB	Mesa Cocktail Table, Black Top	32.25"RND 17.25"H	335.50	419.25	
	MESCTG	Mesa Cocktail Table, Glass Top	36"RND 17.25"H	335.50	419.25	
	MESCTW	Mesa Cocktail Table, Wood Top	32.25"RND 17.25"H	335.50	419.25	
	MESETB	Mesa End Table, Black Top	20.5"RND 21.25"H	262.50	328.25	
	MESETG	Mesa End Table, Glass Top	24"RND 21.25"H	262.50	328.25	
	MESETW	Mesa End Table, Wood Top	20.5"RND 21.25"H	262.50	328.25	
	MIRWHT	Miramar Divider, White	63"L 23"D 83"H	589.00	736.25	
	MNCHCH	Munich Armless Chair	22.5"L 27"D 28.5"H	478.50	955.50	İ
	MONCHA	Montreal Chair	30"L 23.25"D 30"H	764.50	955.50	İ
	MONLOV	Montreal Loveseat	62"L 27.25"D 29.5"H	967.25	1,209.00	1
	MTBLPI	Midtown Bar, Lighted w/ Plug In	60"L 18"D 42"H	1,830.50	2,288.00	İ
	MTBUUL	Midtown Bar, Unlighted	60"L 18"D 42"H	1,545.75	1,932.25	
	MTCLPI	Midtown Powered Counter, Lighted w/ Plug In	60"L 18"D 42"H	1,727.75	2,159.75	
	MTCPUL	Midtown Powered Counter, Unlighted	60"L 18"D 42"H	1,830.50	2,288.00	İ
	NPLCHP	Naples Chair, Powered	36"L 30"D 33.25"H	946.50	1,183.00	İ
	NPLCHR	Naples Chair	36"L 30"D 33.25"H	764.50	955.50	
	NPLLOP	Naples Loveseat, Powered	62"L 30"D 33.25"H	1,171.25	1,464.25	İ
	NPLLOV	Naples Loveseat	62"L 30"D 33.25"H	967.25	1,209.00	İ
	NPLSOF	Naples Sofa	87"L 30"D 33.25"H	1,161.00	1,451.25	
	NPLSOP	Naples Sofa, Powered	87"L 30"D 33.25"H	1,383.25	1,729.00	
	P30BWH	30" Round Bar Table, Powered	30"R 42"H	894.50	1,118.00	İ
	P30CWH	30" Round Café Table, Powered	30"R 42"H	894.50	1,118.00	İ
	PALSOF	Palm Beach Sofa	69"L 29"D 33"H	986.75	1,233.50	
	PASCHR	Pasadena Chair	27"L 25"D 26"H	405.50	507.00	
	PDL36B	Powered Locking Pedestal, 36"	24"L 24"D 36"H	650.00	812.50	
	PDL36W	Powered Locking Pedestal, 36"	24"L 24"D 36"H	650.00	812.50	
	PDL42B	Powered Locking Pedestal, 42"	24"L 24"D 42"H	764.50	955.50	
	PDL42W	Powered Locking Pedestal, 42"	24"L 24"D 42"H	764.50	955.50	
	PROGB	Pro Executive Guest Chair (Black Vinyl)	24"L 26"D 36"H	283.50	354.25	

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CONVENTION SERVICES OF THE SOUTHWEST, INC.

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	PSHCCS	Posh Shelving	36"L 18"D 72"H	466.75	583.50	
	REGBEN	Regis Bench/Table	47"L 15.5"D 16"H	366.50	458.25	
	REGOTT	Regis End Table	16"L 15.5"D 16.5"H	323.75	404.75	
	ROLLBL	Black Lift Barstool	15"RND 23-33.5"H	262.50	328.25	
	ROLLGY	Gray Lift Barstool	15"RND 23-33.5"H	262.50	328.25	
	ROLLRD	Red Lift Barstool	15"RND 23-33.5"H	262.50	328.25	
	ROLLWH	White Lift Barstool	15"RND 23-33.5"H	262.50	328.25	
	RSTDIN	Rustique Chair w/ Arms	20"L 18"D 31"H	173.00	216.25	
	RSTSQT	Rustique Square Metal Bar Table, Gunmetal	23.75"L 23.75"D 41.25"H	384.75	481.00	
	RSTSTL	Rustique Barstool, Gunmetal	13"L 13"D 30"H	153.50	191.75	
	SC10	Razor Armless Chair	15.5"L 23.5"D 30.5"H	100.00	130.00	
	SC3	Black Brewer Chair	20"L 20"D 32"H	190.00	247.00	
	SEDBBK	Sedona Side Table, Black Top	15.75"L 15.75"D 24"H	180.75	226.00	
	SEDBWD	Sedona Side Table, Wood Top	15.75"L 15.75"D 24"H	180.75	226.00	
	SEDBWH	Sedona Side Table, White Top	15.75"L 15.75"D 24"H	180.75	226.00	
	SFA002	Allegro Sofa	73"L 34.5"D 30"H	986.75	1,233.50	
	STECHA	Sterling Chair	33"L 33.5"D 32"H	946.50	1,183.00	
	STESOF	Sterling Sofa	82"L 33.5"D 32"H	1,383.25	1,729.00	
	STNCH1	Stanchion w/ Retractable Belt	96"L 37"H	91.00	113.75	
	STNSGN	Stanchion Sign Holder	10"L 13"H	80.50	100.75	
	SWAN	Swanson Swivel Chair	28"L 25"D 30"H	478.50	598.00	
	TAOBBK	Taos Side Table, Black Top	15.75"L 15.75"D 24"H	180.75	226.00	
	TAOBWD	Taos Side Table, Wood Top	15.75"L 15.75"D 24"H	191.00	248.00	
	TAOBWH	Taos Side Table, White Top	15.75"L 15.75"D 24"H	180.75	226.00	
	TASKST	Task Stool	27.5"L 27.5"D 32.75"-40.25"H	202.75	253.50	
	TCHGRY	Tech Tablet Chair	30.5"L 29"D 33.5"H	478.50	598.00	
	TCHNTP	Tech Chair, Non-Powered, no Tablet	30.5"L x 29"D x 33.5"H	263.00	342.00	
	TCHP	Tech Chair, No Tablet	30.5"L 29"D 33.5"H	478.50	598.00	
	TCHTNP	Tech Tablet Chair, Non-Powered	30.5"L x 29"D x 33.5"H	263.00	342.00	
	TECH	Tech Desk, Powered	60"L 30"D 30"H	478.50	598.00	
	TECH3	3 Drawer File Cabinet on Castors	16"L 20"D 28"H	222.25	278.00	
	TECH3B	Tech Desk, Powered w/ 3 Drawer File Cabinet	60"L 30"D 30"H	722.75	903.50	
	TMBCKT	Timber Cocktail Table	30"R x 15"H	330.00	429.00	
	TMBTBL	Timber Table	16"RND 17"H	180.75	226.00	
	TRCHCO	Terrace Accent Chair	24"L 30.5"D 31.25"H	650.00	812.50	
	VALCGN	Valencia Chair, Green Fabric	28"L 30.5"D 31"H	520.00	650.00	
	VALCHA	Valencia Chair	28"L 30.5"D 31"H	520.00	650.00	
	VALCOT	Valencia Chair, Oat Fabric	28"L 30.5"D 31"H	520.00	650.00	

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UPGRADE FURNISHINGS ORDER FORM

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	VALSOF	Valencia Sofa	63"L 30.5"D 31"H	669.50	837.00	
	VALVOT	Valencia Loveseat, Coffee Brown Velvet	63"L 30.5"D 31"H	669.50	837.00	
	VIB01	Vibe Cube Ottoman - Green	18"L 18"D 18"H	155.00	201.50	
	VIB02	Vibe Cube Ottoman - Blue	18"L 18"D 18"H	155.00	201.50	
	VIB04	Vibe Cube Ottoman - Red	18"L 18"D 18"H	155.00	201.50	
	VIB05	Vibe Cube Ottoman - Yellow	18"L 18"D 18"H	155.00	201.50	
	VIB08	Vibe Cube Ottoman - Orange	18"L 18"D 18"H	155.00	201.50	
	VIB09	Vibe Cube Ottoman - White Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB10	Vibe Cube Ottoman - Black Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB11	Vibe Cube Ottoman - Steel Blue Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB12	Vibe Cube Ottoman - Silver Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB13	Vibe Cube Ottoman - Purple Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB14	Vibe Cube Ottoman - Citrus Green Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB15	Vibe Cube Ottoman - Spice Orange Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB16	Vibe Cube Ottoman - Taupe Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB17	Vibe Cube Ottoman - Desert Rose Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB21	Vibe Cube, Caramel Vinyl	18"L 18"D 18"H	155.00	201.50	
	VIB22	Vibe Cube, Navy Vinyl	18"L 18"D 18"H	155.00	201.50	
	VILHUB	Village Charging Hub	12"L 12"D 28.25"H	366.50	458.25	
	VNTBLK	Ventura Communal Bar Table, Powered	72.25"L 26.25"D 42"H	1,220.75	1,682.00	
	VNTBMW	Ventura Communal Bar Table w/ Grommet Holes, Maple Top	72.25"L 26.25"D 42"H	946.50	1,183.00	
	VNTBNP	Ventura Communal Bar Table, Black Top	72.25"L 26.25"D 42"H	946.50	1,183.00	
	VNTBWW	Ventura Communal Bar Table w/ Grommet Holes, White Top	72.25"L 26.25"D 42"H	946.50	1,183.00	
	VNTCBK	Ventura Communal Cafe Table, Powered	72.25"L 26.25"D 30"H	995.75	1,244.75	
	VNTCBN	Ventura Communal Cafe Table, Black Top	72.25"L 26.25"D 30"H	709.75	887.25	
	VNTCMN	Ventura Communal Cafe Table, Maple Top	72.25"L 26.25"D 30"H	709.75	887.25	
	VNTCMW	Ventura Communal Cafe Table w/ Grommet Holes, Maple Top	72.25"L 26.25"D 30"H	709.75	887.25	
	VNTCWH	Ventura Communal Cafe Table, Powered	72.25"L 26.25"D 30"H	995.75	1,244.75	
	VNTCWN	Ventura Communal Cafe Table, White Top	72.25"L 26.25"D 30"H	709.75	887.25	
	VNTCWW	Ventura Communal Cafe Table w/ Grommet Holes, White Top	72.25"L 26.25"D 30"H	709.75	887.25	
	VNTMNP	Ventura Communal Bar Table, Maple Top	72.25"L 26.25"D 42"H	946.50	1,183.00	
	VNTWHT	Ventura Communal Bar Table, Powered	72.25"L 26.25"D 42"H	1,220.75	1,526.00	
	VNTWNP	Ventura Communal Bar Table, White Top	72.25"L 26.25"D 42"H	946.50	1,183.00	
	VTA	30" Round Bar Table, Standard Black Base, Madison Gray Acajou Top	30"RND 42"H	295.00	369.00	
	VTB	30" Rnd Bar Table, Std Black Base, Brushed Red Top	30"RND 42"H	295.00	369.00	

REFUNDS ON UPGRADE FURNISHINGS ARE NOT AVAILABLE AFTER THE ADVANCE ORDER DEADLINE DATE ABOVE

Please contact CSS for custom/specialty items not listed on this order form.

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$



UPGRADE FURNISHINGS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name: NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:	Telephone #:	
Billing Address:	Fax #:	
City/State/Zip:	Email Address:	
Authorized by:		

Note: Due to limited quantities on many items, a comparable product may be substituted. Please contact CSS for quantity availabilities.

QTY:	Item #:	Description:	Dimensions:	Advance	Standard	Total:
				Price:	Price:	
	VTJ	30" Round Bar Table, Std Black Base, Graphite Top	30"RND 42"H	295.00	369.00	
	VTK	30" Round Bar Table, Standard Black Base, Maple Top	30"RND 42"H	295.00	369.00	
	VTN	36" Rd Bar Table, Std Black Base, Graphite Nebula Top	36"RND 42"H	305.50	382.00	
	VTP	36" Round Bar Table, Standard Black Base, Maple Top	36"RND 42"H	305.50	382.00	
	VTW	36" Round Bar Table, Standard Black Base, White Top	36"RND 42"H	305.50	382.00	
	WD3	Work Table, White Laminate	48"L 24"D 30"H	375.00	469.75	
	WENCHA	Wentworth Swivel Chair	31"L 24"D 31.5"H	478.50	598.00	
	XBAR	Christopher Barstool	19"L 19"D 41"H	262.50	328.25	
	XCHR	Christopher Chair	17"L 19"D 35"H	173.00	216.25	
	ZENBAR	Zenith Barstool, White/Chrome	19"L 20"D 44"H	234.00	292.50	
	ZENCHR	Zenith Chair, White/Chrome	18.25"L 22"D 32"H	173.00	216.25	
	ZTA	30" Round Café Table, Standard Black Base, Madison Gray Acajou Top	30"RND 29"H	295.00	369.00	
	ZTB	30" Rnd Café Table, Std Black Base, Brushed Red Top	30"RND 29"H	295.00	369.00	
	ZTJ	30" Round Café Table, Standard Black Base, Graphite Nebula Top	30"RND 29"H	295.00	369.00	
	ZTK	30" Round Café Table, Std Black Base, Maple Top	30"RND 29"H	295.00	369.00	
	ZTN	36" Round Café Table w/ Standard Black Base (Graphite Nebula)	36"RND 29"H	300.00	390.00	
	ZTP	36" Round Café Table w/ Standard Black Base (Maple)	36"RND 29"H	300.00	390.00	
	ZTQ	36" Round Café Table w/ Standard Black Base (White Laminate)	36"RND 29"H	300.00	390.00	

REFUNDS ON UPGRADE FURNISHINGS ARE NOT AVAILABLE AFTER THE ADVANCE ORDER DEADLINE DATE ABOVE

Please contact CSS for custom/specialty items not listed on this order form.

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$



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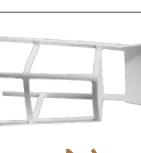
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| Bar | Seating



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Accent & Side Tables



Lighting Accessories, Essential & Greenery

STYLE STRATEGIES

Create innovative exhibit solutions with these tips to help promote engagement and functional booth environments.

Resimmercial

Incorporate natural materials and elements of home to inspire creativity and productivity.



Green with Envy

Biophilic elements such as life-like plants and hedges enhance the feeling of serenity and well-being for attendees.



Includ

Power Up

Include powered products throughout your exhibit to provide a place to relax and recharge.



4

Make it Pop

Add bursts of color to your design for unforgettable environments that draw attention and reinforce brand themes.



STYLE STRATEGIES

Create innovative exhibit solutions with these tips to help promote engagement and functional booth environments.



Work Together

Enjoy communal tables that make it easy to network and build connections.





Experience First

Got limited space? Use ottomans and end tables to create campfire settings for quick selling conversations and to enhance seating environments.



Gather Round

Create small theaters for demonstrations or design places for brainstorming and casual networking.





Define Space

Use dividers or greenery to define space and create semi-private zones for breakout meetings and selling conversations.



SOFAS, LOVESEATS, CLUB CHAIRS

Black

White

























SOFAS, LOVESEATS, CLUB CHAIRS



Soft Seating

					oor to seating	
						Product Image
BajaSofa	Baja Loveseat	Baja Chair	Allegro Sofa	Allegro Loveseat	Allegro Chair	Product Name
BSFWHT	BLVWHT	вснwнт	SFA002	LVS002	CHR002	Product Code
White Vinyl	White Vinyl	White Vinyl	Blue Fabric	Blue Fabric	Blue Fabric	Color/Materials
Length: 86" Depth: 30" Height: 28" Seat Length: 77" Seat Depth: 23" Seat Height: 16"	Length: 61" Depth: 30.5" Height: 28" Seat Length: 51" Seat Depth: 23" Seat Height: 16"	Length: 36" Depth: 30.5" Height: 28" Seat Length: 25.75" Seat Depth: 22" Seat Height: 16"	Length: 73" Depth: 34.5" Height: 30" Seat Length: 61" Seat Depth: 23" Seat Height: 17"	Length: 63" Depth: 34.5" Height: 30" Seat Length: 57" Seat Depth: 23" Seat Height: 17"	Length: 36" Depth: 34.5" Height: 30" Seat Length: 23" Seat Depth: 23" Seat Height: 17"	Dimensions

Soft Seating

						- Jore Jeaning	
							Product Image
	Key Largo Loveseat	Key Largo Chair	Fairfax Loveseat	Fairfax Chair	CordobaLoveseat	Cordoba Chair	Product Name
	KEYLOV	KEYCHR	FAIRSW	FAIRCW	COLVTP	СОСНТР	Product Code
	Black Fabric, Wood	Black Fabric, Wood	White Vinyl, Brushed Metal	White Vinyl, Brushed Metal	Taupe Fabric, Black	Taupe Fabric, Black	Color/Materials
Seat Depth: 22" Seat Height: 19"	Length: 57" Depth: 35" Height: 34"	Length: 35" Depth: 35" Height: 34" Seat Length: 22" Seat Depth: 22" Seat Height: 19"	Length: 62" Depth: 26" Height: 30" Seat Length: 62" Seat Depth: 20.5" Seat Height: 17"	Length: 27" Depth: 26" Height: 30" Seat Length: 24" Seat Depth: 20.5" Seat Height: 17"	Length: 60.5" Depth: 32" Height: 33" Seat Length: 46" Seat Depth: 21" Seat Height: 18"	Length: 37" Depth: 32" Height: 33" Seat Length: 22.5" Seat Depth: 21" Seat Height: 18"	Dimensions

				1		Product Image
Naples Sofa	Naples Loveseat	Naples Chair	Montreal Loveseat	Montreal Chair	Key Largo Sofa	Product Name
Powered: NPLSOP Non-Powered: NPLSOF	Powered: NPLLOP Non-Powered: NPLLOV	Powered: NPLCHP Non-Powered: NPLCHR	MONLOV	MONCHA	KEYSOF	Product Code
Black Vinyl	BlackVinyl	BlackVinyl	Blue, Black Metal	Blue, Black Metal	Black Fabric, Wood	Color/Materials
Length: 87" Depth: 30" Height: 33.25" Seat Length: 77.5" Seat Depth: 20.5" Seat Height: 18"	Length: 62" Depth: 30" Height: 33.25" Seat Length: 52.5" Seat Depth: 20.5" Seat Height: 18"	Length: 36" Depth: 30" Height: 33.25" Seat Length: 25" Seat Depth: 20.5" Seat Height: 18"	Length: 62" Depth: 27.25" Height: 29.5" Seat Length: 57" Seat Depth: 18.5" Seat Height: 16"	Length: 30" Depth: 23.25" Height: 30" Seat Length: 22.5" Seat Depth: 18.5" Seat Height: 16"	Length: 79" Depth: 35" Height: 34" Seat Length: 66" Seat Depth: 22" Seat Height: 19"	Dimensions

		D				Product Image
Valencia Chair	Valencia Chair	Valencia Chair	Sterling Sofa	Sterling Chair	Palm Beach Sofa	Product Name
VALCHA	VALCOT	VALCGN	STESOF	STECHA	PALSOF	Product Code
Spice Orange Velvet	Oat Fabric	Green Fabric	Gray Fabric	Gray Fabric	White Vinyl	Color/Materials
Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"	Length: 28" Depth: 30.5" Height: 31" Seat Length: 17.5" Seat Depth: 21" Seat Height: 17.5"	Length: 82" Depth: 33.5" Height: 32" Seat Length: 72.5" Seat Depth: 21" Seat Height: 17"	Length: 33" Depth: 33.5" Height: 32" Seat Length: 25.75" Seat Depth: 21" Seat Height: 17"	Length: 69" Depth: 29" Height: 33" Seat Length: 48-62" Seat Depth: 19" Seat Height: 18"	Dimensions

Soft Seating

		Product Image
Valencia Loveseat	Valencia Loveseat	Product Name
VALSOF	VALVOT	Product Code
Coffee Brown Velvet	Oat Fabric	Color/Materials
Length: 63" Depth: 30.5" Height: 31" Seat Length: 53" Seat Depth: 20.5" Seat Height: 17.5"	Length: 63" Depth: 30.5" Height: 31" Seat Length: 53" Seat Depth: 20.5" Seat Height: 17.5"	Dimensions

			₩ Powe	ered Seating	
					Product Image
Tech Chair, No Tablet	Tech Tablet Chair	NaplesSofa	Naples Loveseat	Naples Chair	Product Name
Powered: TCHP Non-Powered: TCHNTP	Powered: TCHGRY Non-Powered: TCHTNP	Powered: NPLSOP Non-Powered: NPLSOF	Powered: NPLLOP Non-Powered: NPLLOV	Powered: NPLCHP Non-Powered: NPLCHR	Product Code
Gray Vinyl, Chrome Base	Gray Vinyl, White Metal Tablet, Chrome Base	Black Vinyl	Black Vinyl	Black Vinyl	Color/Materials
Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"	Length: 87" Depth: 30" Height: 33.25" Seat Length: 77.5" Seat Depth: 20.5" Seat Height: 18"	Length: 62" Depth: 30" Height: 33.25" Seat Length: 52.5" Seat Depth: 20.5" Seat Height: 18"	Length: 36" Depth: 30" Height: 33.25" Seat Length: 25" Seat Depth: 20.5" Seat Height: 18"	Dimensions

ACCENT CHAIRS



Neutral Tones



Black





White







Century

Warm Tones





Munich

Tech



Pro Executive Guest



Lorna

Bowery

Terrace

Atherton









	3					Product Image
Brooklyn Meeting Chair	Brooklyn Meeting Chair	Brooklyn Meeting Chair	Brooklyn Meeting Chair	Bowery Chair	Atherton Chair	Product Name
BNMCOB	BNMCOW	BNMCSB	BNMCSW	BOWCHA	ATHCHA	Product Code
Black Vinyl, Oak-Look Base	White Vinyl, Oak-Look Base	Black Vinyl, Black Swivel Base	White Vinyl, Black Swivel Base	Ochre Fabric	Brown Leather, Black Metal	Color/Materials
Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"	Length: 24.5" Depth: 25.5" Height: 31.75" Seat Length: 18" Seat Depth: 17" Seat Height: 18"	Length: 29.75" Depth: 31" Height: 27.25" Seat Length: 30" Seat Depth: 21" Seat Height: 17"	Length: 27" Depth: 31" Height: 30" Seat Length: 21.5" Seat Depth: 24" Seat Height: 17"	Dimensions

30				X		Product Image
	Munich Armless Chair	Madrid Chair	Lorna Chair	La Brea Swivel Chair	Century Chair	Product Name
	MNCHCH	BCW	LRCHGN	LABREA	CNTCHR	Product Code
Chrome Tower Base	Gray Fabric, Black	White Vinyl, Chrome	Green Leather, Antique Brass	Charcoal Gray Fabric, Chrome	Gray Velvet	Color/Materials
Depth: 25" Height: 26" Seat Length: 17" Seat Depth: 17" Seat Height: 17"	Length: 22.5" Depth: 27" Height: 28.5" Seat Length: 22" Seat Depth: 21" Seat Height: 17"	Length: 30" Depth: 30" Height: 31" Seat Length: 30.5" Seat Depth: 20.5" Seat Height: 18"	Length: 26" Depth: 25" Height: 30" Seat Length: 18.5" Seat Depth: 19.5" Seat Height: 18"	Length: 35" Depth: 27" Height: 40" Seat Length: 17" Seat Depth: 16" Seat Height: 20"	Length: 30" Depth: 30" Height: 31" Seat Length: 21.5" Seat Depth: 23" Seat Height: 17"	Dimensions

+				+6		Product Image
Wentworth Swivel Chair	Terrace Accent Chair	Tech Chair, No Tablet	Tech Tablet Chair	Swanson Swivel Chair	Pro Executive Guest Chair	Product Name
WENCHA	TRCHCO	Powered: TCHP Non-Powered: TCHNTP	Powered: TCHGRY Non-Powered: TCHTNP	SWAN	PROGB	Product Code
Brown Vinyl	Cognac Leather, Black Base	Gray Vinyl, Chrome Base	Gray Vinyl, White Metal Tablet, Chrome Base	White Vinyl	Black Vinyl, Chrome	Color/Materials
Length: 31" Depth: 24" Height: 31.5" Seat Length: 21.5" Seat Depth: 19" Seat Height: 18"	Length: 24" Depth: 30.5" Height: 31.25" Seat Length: 22.5" Seat Depth: 21.5" Seat Height: 17.5"	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"	Length: 30.5" Depth: 29" Height: 33.5" Seat Length: 22.5" Seat Depth: 19.5" Seat Height: 19"	Length: 28" Depth: 25" Height: 30" Seat Length: 22" Seat Depth: 17.5" Seat Height: 17"	Length: 24" Depth: 26" Height: 36" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18"	Dimensions

White

GROUP SEATING

Black

Blade

Cool Tones





Brewer





Chelsea





Marina



Syntax



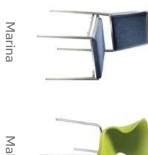
Christopher



Razor







Malba

Blade

Chelsea

GROUP SEATING

Chelsea

Blade

Marina

Laguna

Chelsea

Marina

Lucent Chelsea Malba Marina

Rustique

Neutral Tones

Warm Tones

				Product Image
	Chelsea Chair	Brewer Chair	Blade Chair	Product Name
CCBTOR	CCBTWL CCBTAZ CCBTYL CCBTYL	SC3	BLDCBK BLDCRD BLDCSB	Product Code
Orange, Black Tower Base	Wainut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base	Onyx, Chrome	Black Red Sky Blue	Color/Materials
	Length: 18.5" Depth: 22" Height: 34" Seat Length: 18" Seat Depth: 16" Seat Height: 18.5"	Length: 20" Depth: 20" Height: 32" Seat Length: 19.5" Seat Depth: 16.5" Seat Height: 18.75"	Length: 20.5" Depth: 19" Height: 30.5" Seat Length: 15" Seat Depth: 16.75" Seat Height: 17.75"	Dimensions

Product Image	Product Name	Product Code	Color/Materials	Dimensions
	Chelsea Chair	CCSCGY CCSCBK CCSCYL CCSCOR CCSCOR	Gray, Black Swivel Base w/ Casters Azure Blue, Black Swivel Base w/ Casters Black, Black Swivel Base w/ Casters Goldenrod Yellow, Black Swivel Base w/ Casters Orange, Black Swivel Base w/ Casters W/ Casters Walnut-Look, Black Swivel Base w/ Casters	Length: 18.5" Depth: 22" Height: 34" Seat Length: 18" Seat Depth: 16" Seat Height: 18.5"
	Christopher Chair	XCHR	White Vinyl, Chrome	Length: 17" Depth: 19" Height: 35" Seat Length: 16.75" Seat Depth: 14.75" Seat Height: 18"
	Duet Stack Chair	DUET	Black, Chrome	Length: 21" Depth: 23" Height: 33" Seat Length: 18" Seat Depth: 18" Seat Height: 18"
	Laguna Chair	LMCHR	Maple, Chrome	Length: 18" Depth: 19" Height: 34" Seat Length: 17" Seat Depth: 16" Seat Height: 18"
	Lucent Chair	LUCHCL	Frosted Acrylic, Chrome	Length: 19.5" Depth: 19.75" Height: 32.5" Seat Length: 16.25" Seat Depth: 15.5" Seat Height: 18.75"

Group Seating

				oup ocuting	
					Product Image
Rustique Chair w/ Arms	Razor Armless Chair	Marina Chair	Malba Chair	Malba Chair	Product Name
RSTDIN	SCIO	MARCWH MARCBR MARCCBK MARCGP MARCRD	MALGRN	MALGRY	Product Code
Gunmetal	White	White Vinyl, Brushed Metal Brown Fabric, Brushed Metal Black Vinyl, Brushed Metal Gray Fabric, Brushed Metal Ocean Blue Fabric, Brushed Metal Red Fabric, Brushed Metal	Green, Chrome	Gray, Chrome	Color/Materials
Length: 20" Depth: 18" Height: 31" Seat Length: 15" Seat Depth: 15" Seat Height: 18"	Length: 19" Depth: 23.5" Height: 31.75" Seat Length: 16" Seat Depth: 17.25" Seat Height: 17.75"	Length: 17.5" Depth: 19.5" Height: 35" Seat Length: 15" Seat Depth: 13" Seat Height: 19"	Length: 20" Depth: 20" Height: 32" Seat Length: 17" Seat Depth: 14" Seat Height: 19"	Length: 20" Depth: 20" Height: 32" Seat Length: 17" Seat Depth: 14" Seat Height: 19"	Dimensions

		Product Image
Zenith Chair	Syntax Chair	Product Name
ZENCHR	CS4	Product Code
White, Chrome	Black, Chrome	Color/Materials
Length: 18.25" Depth: 22" Height: 32" Seat Length: 18.25" Seat Depth: 16" Seat Height: 19"	Length: 23" Depth: 19" Height: 32.25" Seat Length: 18" Seat Depth: 17" Seat Height: 18.5"	Dimensions
	ZENCHR White, Chrome	CS4 Black, Chrome ZENCHR White, Chrome

	• Comans	
Product Image		
Product Name	Beverly Bench Ottoman	Beverly Small Bench Ottoman
Product Code	BVLYBK BVLYBN BVLYGR BVLYCN BVLYCN BVLYCH BVLYWH	BVSMBN BVSMBN BVSMCV BVSMCV BVSMBC BVSMBC BVSMBC BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BVSMCN BV
Color/Materials	Black Vinyl Brown Fabric Gray Fabric Linen Fabric Ocean Blue Fabric Red Fabric White Vinyl	Black Vinyl Brown Fabric Gray Fabric Lavender Fabric Cinen Fabric Ocean Blue Fabric Orange Fabric Red Fabric White Vinyl Yellow Fabric
Dimensions	Length: 60" Depth: 20" Height: 18" Seat Length: 60" Seat Depth: 20" Seat Height: 18"	Length: 30" Depth: 20" Height: 18" Seat Length: 30" Seat Depth: 20" Seat Height: 18"

Product Image		
Product Name	Marche Swivel Ottoman	Vibe Cube Ottoman
Product Code	MARO01 MARO15 MARO10 MARO12 MARO02 MARO03 MARO03 MARO09 MARO07 MARO07 MARO07 MARO05 MARO05 MARO06 MARO013 MARO013	VIB10 VIB02 VIB05 VIB14 VIB17 VIB01 VIB22 VIB08 VIB13 VIB04 VIB16 VIB16 VIB16 VIB16 VIB16 VIB19
Color/Materials	White Vinyl Black Vinyl Blue Fabric Distressed Brown Vinyl Forest Green Vinyl Forest Green Vinyl Gray Fabric Ivory Faux Sheep Fur Linen Fabric Meadow Green Olive Faux Sheep Fur Orange Velvet Pear Yellow Fabric Raspberry Fabric Raspberry Fabric Rose Quartz Fabric Teal Velvet Terracotta Faux Sheep Fur	Black Vinyl Blue Vinyl Bright Yellow Vinyl Caramel Vinyl Citrus Green Vinyl Desert Rose Vinyl Green Vinyl Navy Vinyl Purple Vinyl Purple Vinyl Silver Vinyl Spice Orange Vinyl Steel Blue Vinyl Taupe Vinyl Taupe Vinyl White Vinyl
Dimensions	Round: 17" Height: 18" Seat Round: 17" Seat Height: 18"	Length: 18" Depth: 18" Height: 18" Seat Length: 18" Seat Height: 18" Seat Height: 18"

	-				Product Image
Regis Bench	Endless Square Ottoman	Endless Square Ottoman	Endless Curved Ottoman	Endless Curved Ottoman	Product Name
REGBEN	ENDO2W	ENDO2B	ENDOIW	ENDOIB	Product Code
Brushed Metal	White Vinyl, Chrome	Black Vinyl, Chrome	White Vinyl, Chrome	Black Vinyl, Chrome	Color/Materials
Length: 47" Depth: 15.5" Height: 16"	Length: 34" Depth: 34" Height: 15" Seat Length: 34" Seat Depth: 34"	Length: 34" Depth: 34" Height: 15" Seat Length: 34" Seat Depth: 34"	Length: 60.5" Depth: 37.5" Height: 15" Seat Length: 60.5" Seat Depth: 34"	Length: 60.5" Depth: 37.5" Height: 15" Seat Length: 60.5" Seat Depth: 34"	Dimensions

White

BAR SEATING

Black





























Christopher







BAR SEATING

Neutral Tones



Cool Tones

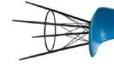


Blade

Chelsea

Marina









Lucent

Chelsea

Rustique





Chelsea

Blade

Marina

Chelsea













		M		Product Image
Chelsea Barstool	Blade Barstool	Banana Barstool	Banana Barstool	Product Name
CBSBWL CBSBAZ CBSBBK CBSBYL CBSBGY CBSBOR	BLDBBK BLDBRD BLDBSB BLDBWH	BST	BSS	Product Code
Walnut-Look, Black Tower Base Azure Blue, Black Tower Base Black, Black Tower Base Goldenrod Yellow, Black Tower Base Gray, Black Tower Base Orange, Black Tower Base	Black Red Sky Blue White Molded Plastic	White, Chrome	Black, Chrome	Color/Materials
Length: 18.5" Depth: 22" Height: 46" Seat Length: 18" Seat Depth: 16" Seat Height: 30.75"	Length: 20.5" Depth: 20.5" Height: 40.5" Seat Length: 14" Seat Depth: 15.75" Seat Height: 30.25"	Length: 21" Depth: 22" Height: 41" Seat Length: 18" Seat Depth: 18" Seat Height: 30.25"	Length: 21" Depth: 22" Height: 41" Seat Length: 18" Seat Depth: 18" Seat Height: 30.25"	Dimensions

				Product Image
Lift Barstool	Laguna Barstool	Kamden Barstool	Christopher Barstool	Product Name
ROLLWH ROLLBL ROLLRD	LMBAR	KABSWH	XBAR	Product Code
White Vinyl, Chrome Black Vinyl, Chrome Gray Vinyl, Chrome Red Vinyl, Chrome	Maple, Chrome	White Vinyl, Chrome	White Vinyl, Chrome	Color/Materials
Round: 15" Height: 23-33.5" Seat Round: 15" Seat Height: 22.25-31.5"	Length: 18" Depth: 20" Height: 47" Seat Length: 17" Seat Depth: 16" Seat Height: 31"	Length: 16.5" Depth: 20" Height: 25-33.5" Seat Length: 15" Seat Depth: 19" Seat Height: 22-32"	Length: 19" Depth: 19" Height: 41" Seat Length: 14.5" Seat Depth: 15" Seat Height: 29"	Dimensions

					Product Image
Syntax Barstool	Shark Barstool	Rustique Barstool	LucentBarstool	Marina Barstool	Product Name
BSR	BS001	RSTSTL	LUBSCL	MARBWH MARBBK MARBBR MARBGY MARBBE MARBRD	Product Code
Black, Chrome	White, Chrome	Gunmetal	Frosted Acrylic, Chrome	White Vinyl, Brushed Metal Black Vinyl, Brushed Metal Brown Fabric, Brushed Metal Gray Fabric, Brushed Metal Ocean Blue Fabric, Brushed Metal Red Fabric, Brushed Metal	Color/Materials
Length: 23" Depth: 19" Height: 43.25" Seat Length: 18" Seat Depth: 17" Seat Height: 28.5"	Length: 22" Depth: 19" Height: 34-44" Seat Length: 17.5" Seat Depth: 14.5" Seat Height: 21.5-32"	Length: 13" Depth: 13" Height: 30" Seat Length: 12" Seat Depth: 12" Seat Height: 30"	Length: 22" Depth: 22.5" Height: 45.5" Seat Length: 16.25" Seat Depth: 15.5" Seat Height: 31"	Length: 21" Depth: 17.5" Height: 41.5" Seat Length: 17" Seat Depth: 16" Seat Height: 30.5"	Dimensions

		Product Image
Zoey Barstool	Zenith Barstool	Product Name
BS002	ZENBAR	Product Code
White, Chrome	White, Chrome	Color/Materials
Length: 15" Depth: 16" Height: 30-34.75" Seat Length: 14" Seat Depth: 13" Seat Height: 26-30.5"	Length: 19" Depth: 20" Height: 44" Seat Length: 18" Seat Depth: 16" Seat Height: 29"	Dimensions

•			Product Image
30"Round Bar Table, Powered	30" Round Bar Table w/ Standard Black Base	30" Round Bar Table w/ Hydraulic Base	Product Name
P30BWH	30WH42 30WDBB 30BKSB 30BEBB 30YBBB VTJ 30GSBB VTK 30OSBB VTB VTA	30WHHB 30WDHB 30BKHB 30BEHB 30OSHB 30OSHB 30OSHB 30OSHB 30OSHB	Product Code
White Top, Black Base	White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Red Top Gray Acajou Top	White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top	Color/Materials
Round: 30" Height: 42"	Round: 30" Height: 42"	Round: 30" Height: 45"	Dimensions

	X—		Product Image
30" Round Cafe Table w/ Hydraulic Base	36" Round Bar Table w/ Standard Black Base	36" Round Bar Table w/ Hydraulic Base	Product Name
30WHHC 30WDHC 30BKHC 30AGHC 30YSHC 30GRHC 30GSHC 30MTHC 30MTHC 30MAHC	VTW 36BKSB VTN VTP	36WTHB 36BKHB 36GRHB 36MTHB	Product Code
White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top	White Top Black Top Graphite Nebula Top Maple Top	White Top Black Top Graphite Nebula Top Maple Top	Color/Materials
Round: 30" Height: 29"	Round: 36" Height: 42"	Round: 36" Height: 45"	Dimensions

	—		Product Image
36" Round Cafe Table w/ Hydraulic Base	30" Round Cafe Table, Powered	30" Round Cafe Table w/ Standard Black Base	Product Name
36WTHC 36BKHC 36MTHC 36GRHC	P30CWH	30WH29 30WDBC 30BKSC 30BEBC 30YSBC ZTJ 30GSBC ZTR 30OSBC ZTB ZTA	Product Code
White Top Black Top Maple Top Graphite Nebula Top	White Top, Black Base	White Top Barnwood Top Black Top Blue Top Brushed Gunmetal Top Brushed Yellow Top Graphite Nebula Top Green Top Maple Top Orange Top Red Top Gray Acajou Top	Color/Materials
Round: 36" Height: 29"	Round: 30" Height: 29"	Round: 30" Height: 29"	Dimensions

Product Image	Product Name	Product Code	Color/Materials	Dimensions
X	36"Round Cafe Table w/ Standard Black Base	ZTQ 36BKSC ZTN ZTP	White Top Black Top Graphite Nebula Top Maple Top	Round: 36" Height: 29"
	Rustique Square Metal Bar Table	RSTSQT	Gunmetal	Length: 23.75" Depth: 23.75" Height: 41.25"

			Product Image
Ventura Communal Bar Table w/ Grommet Holes	Ventura Communal Bar Table, Powered	Ventura Communal Bar Table	Product Name
VNTBWW	VNTBLK	VNTBNP VNTWNP VNTMNP	Product Code
White Top, Silver Maple Top, Silver	Black Top, Silver White Top, Silver	Black Top, Silver White Top, Silver Maple Top, Silver	Color/Materials
Length: 72.25" Depth: 26.25" Height: 42"	Length: 72.25" Depth: 26.25" Height: 42"	Length: 72.25" Depth: 26.25" Height: 42"	Dimensions

			Product Image
Ventura Communal Cafe Table w/ Grommet Holes	Ventura Communal Cafe Table, Powered	Ventura Communal Cafe Table	Product Name
VNTCWW	VNTCBK	VNTCBN VNTCWN	Product Code
White Top, Silver Maple Top, Silver	Black Top, Silver White Top, Silver	Black Top, Silver White Top, Silver Maple Top, Silver	Color/Materials
Length: 72.25" Depth: 26.25" Height: 30"	Length: 72.25" Depth: 26.25" Height: 30"	Length: 72.25" Depth: 26.25" Height: 30"	Dimensions

			Product Image
Ventura Communal Cafe Table, Powered	Ventura Communal Bar Table, Powered	Adelaide Powered Cocktail Table	Product Name
VNTCBK	VNTBLK VNTWHT	Powered: ADCTWP Non-Powered: ADCTWH Powered: ADCTBP Non-Powered: ADCTBK	Product Code
Black Top, Silver White Top, Silver	Black Top, Silver White Top, Silver	White Top, Silver	Color/Materials
Length: 72.25" Depth: 26.25" Height: 30"	Length: 72.25" Depth: 26.25" Height: 42"	Length: 48.87" Depth: 25.37" Height: 18"	Dimensions

				- Carroade	
		•			Product Image
10' Table	30"Round Cafe Table, Powered	30" Round Bar Table, Powered	Wireless Charging Table	Village Charging Hub	Product Name
Powered: C10PWR Non-Powered: CONF10 Powered: BKC10P Non-Powered: BKC10N	P30CWH	P30BWH	CUBPOW	VILHUB	Product Code
White Top, Silver Black Top, Silver	White Top, Black Base	White Top, Black Base	White, AC Outlets	Cream	Color/Materials
Length:120" Depth:48" Height:29"	Round: 30" Height: 29"	Round: 30" Height: 42"	Length: 20" Depth: 20" Height: 18"	Length:12" Depth:12" Height: 28.25"	Dimensions

L.	Powered Product		
Product Image			
Product Name	8'Table	5' Table	
Product Code	Powered: C8PWR Non-Powered: CONF8 Powered: BKCT8P Non-Powered: BKCT8N	Powered: C5PWR Non-Powered: CONF5 Powered: BKCT5P Non-Powered: BKCT5N	
Color/Materials	White Top, Silver Black Top, Silver	White Top, Silver Black Top, Silver	
Dimensions	Length: 96" Depth: 60" Height: 29"	Length: 60" Depth: 48" Height: 29"	

			_		Product Image
	Alondra Cocktail Table	Adelaide End Table		Adelaide Cocktail Table	Product Name
ALC100	ALC200	ADETWH ADETBK ADETGL	Powered: ADCTBP ADCTGL	Non-Powered: ADCTWH Powered: ADCTWP	Product Code
Glass Top, Chrome	Brandy Maple Top, Chrome	White Top, Silver Black Top, Silver Glass Top, Silver	Glass Top, Silver	White Top, Silver	Color/Materials
Length: 47" Depth: 24" Height: 16"	Length: 47" Depth: 24" Height: 17"	Length: 21.5" Depth: 21.5" Height: 18"		Length: 48.875" Depth: 25.375" Height: 18"	Dimensions

			Product Image Pr
Geo End Table	Geo Cocktail Table	Alondra End Table	Product Name
EIFWB	CIC	ALE200	Product Code
Brandy Maple Top, Black Base Glass Top, Chrome Base	Brandy Maple Top, Black Base Glass Top, Chrome Base	Brandy Maple Top, Chrome Glass Top, Chrome	Color/Materials
Length: 20" Depth: 20" Height: 21" Length: 24" Depth: 24" Height: 20"	Length: 47" Depth: 24" Height: 17" Length: 50" Depth: 22" Height: 16"	Length: 20" Depth: 20" Height: 21" Length: 20" Depth: 20" Height: 20"	Dimensions

				Product Image
Regis End Table	Regis Bench/Table	Mesa End Table	Mesa Cocktail Table	Product Name
REGOTT	REGBEN	MESETW MESETB	MESCTW MESCTB	Product Code
Brushed Metal	Brushed Metal	Barnwood Top, Bronze Black Top, Bronze Glass Top, Bronze	Barnwood Top, Bronze Black Top, Bronze Glass Top, Bronze	Color/Materials
Length: 16" Depth: 15.5" Height: 16.5"	Length: 47" Depth: 15.5" Height: 16"	Round: 20.5" Height: 21.25" Round: 24" Height: 21.25"	Round: 32.25" Height: 17.25" Round: 36" Height: 17.25"	Dimensions

	decire rables			
Product Image				
Product Name	Silverado Cocktail Table	Silverado End Table	Timber Cocktail Table	Timber End Table
Product Code	CIE	EJE	TMBCKT	TMBTBL
Color/Materials	Glass Top, Chrome	Glass Top, Chrome	Distressed Wood	Distressed Wood
Dimensions	Round: 36" Height: 17"	Round: 24" Height: 22"	Round: 30" Height: 15"	Round:16" Height:17"

			Product Image
Taos Side Table	Sedona Side Table	Aura Round Table	Product Name
TAOBWH TAOBWD TAOBBK	SEDBWH SEDBWD SEDBBK	AURA	Product Code
White Top, Bronze Barnwood Top, Bronze Black Top, Bronze	White Top, Bronze Barnwood Top, Bronze Black Top, Bronze	White Metal	Color/Materials
Length: 15.75" Depth: 15.75" Height: 24"	Length:15.75" Depth:15.75" Height: 24"	Round: 15" Height: 22"	Dimensions

					ice a storag		
			4				Product Image
Divider, Freestanding Whiteboard	Posh Shelving	Madison Bookcase	3 Drawer File Cabinet on Castors	Tech Desk, Powered w/3 Drawer File Cabinet	Tech Desk, Powered	Madison Executive Desk	Product Name
DIVFWB	PSHCCS	BC8	TECH3	ТЕСН3В	TECH	JD8	Product Code
Silver, White	Chrome, Acrylic	Gray Acajou	Black Top, Black Metal	Black Metal, Black Laminate w/electrical unit	Black Metal, Black Laminate w/electrical unit	Gray Acajou	Color/Materials
Length: 39" Depth: 1.5" Height: 72"	Length: 36" Depth: 18" Height: 72"	Length: 36" Depth: 12" Height: 72"	Length: 16" Depth: 20" Height: 28"	Length: 60" Depth: 30" Height: 30"	Length: 60" Depth: 30" Height: 30"	Length: 60" Depth: 30" Height: 29"	Dimensions

					- I CITOC TUBICS	
			4			Product Image
42" Round Madison Table	Work Table	Geo Table, Rounded Square	Geo Table, Rectangle	Atomic 36" Round Table	Atomic 42" Round Table	Product Name
CB8	WD3	CEI CFI	CF2 CE2	36ATO	42ATO	Product Code
Gray Acajou, Black	White Top, White	Glass Top, Chrome Glass Top, Black	Glass Top, Black Glass Top, Chrome	Glass Top, Chrome	Glass Top, Chrome	Color/Materials
Round: 42" Height: 29"	Length: 48" Depth: 24" Height: 30"	Length: 42" Depth: 42" Height: 29"	Length: 60" Depth: 36" Height: 29"	Round: 36" Height: 30"	Round: 42" Height: 30"	Dimensions

			Product Image
8'Table	10' Table	42" Round Table	Product Name
Powered: BKCT8P Non-Powered: BKCT8N Powered: C8PWR Non-Powered: CONF8	Powered: BKC10P Non-Powered: BKC10N Powered: C10PWR Non-Powered: CONF10	CONF42 42BKCT	Product Code
Black Top, Silver White Top, Silver	Black Top, Silver White Top, Silver	White Top, Black Black Top, Black	Color/Materials
Length: 96" Depth: 60" Height: 29"	Length:120" Depth:48" Height: 29"	Round: 42" Height: 29"	Dimensions

				erence rables	
					Product Image
Madison 5' Table	Madison 8' Table	Madison 10' Table	•	5' Table	Product Name
MADC05	MADC08	MADC10		Powered: BKCT5P Non-Powered: BKCT5N Powered: C5PWR Non-Powered: CONF5	Product Code
Gray Acajou, Silver	Gray Acajou, Silver	Gray Acajou, Silver		Black Top, Silver White Top, Silver	Color/Materials
Length: 60" Depth: 48" Height: 29"	Length: 96" Depth: 60" Height: 29"	Length:120" Depth:48" Height: 29"		Length: 60" Depth: 48" Height: 29"	Dimensions

					- July Cocaring	
**************************************		->				Product Image
Genesis Chair	Cupertino Mid Back Chair	Ace Mid Back Chair	Ace Mid Back Chair	Ace High Back Chair	Ace High Back Chair	Product Name
GENCHA	CUPCHA	ACEMBC	ACMBCB	ACEHBC	ACHBCB	Product Code
Black	Black Vinyl, Chrome	White Vinyl, Chrome	Black Vinyl, Chrome	White Vinyl, Chrome	Black Vinyl, Chrome	Color/Materials
Length: 27.5" Depth: 27.5" Height: 40-43.5" Seat Length: 20" Seat Depth: 17.5" Seat Height: 17.5-21"	Length: 27" Depth: 30.5" Height: 40-43" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18.5-20.5"	Length: 26" Depth: 26" Height: 33.25-33.75" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18-20.5"	Length: 26" Depth: 26" Height: 33.25-33.75" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18-20.5"	Length: 26" Depth: 26" Height: 41.75-44.25" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18.5-21"	Length: 26" Depth: 26" Height: 41.75-44.25" Seat Length: 19.5" Seat Depth: 18" Seat Height: 18.5-21"	Dimensions

		Product Image
TaskStool	Pro Executive Guest Chair	Product Name
TASKST	PROGB	Product Code
Black Fabric, Black	Black Vinyl, Chrome	Color/Materials
Length: 27.5" Depth: 27.5" Height: 32.75-40.25" Seat Length: 18.5" Seat Depth: 18.5" Seat Height: 18-25.5"	Length: 24" Depth: 26" Height: 36" Seat Length: 19.5" Seat Depth: 19" Seat Height: 18"	Dimensions

					ar caestais	
						Product Image
Powered Locking Pedestal, 42"	Powered Locking Pedestal, 36"	Midtown Powered Counter, Unlighted	Midtown Powered Counter, Lighted w/ Plug In	Midtown Bar, Unlighted	Midtown Bar, Lighted w/ Plug In	Product Name
PDL42B PDL42W	PDL36B PDL36W	MTCPUL	MTCLPI	MTBUUL	MTBLPI	Product Code
Black White	Black White	Taupe Glass Top, Pewter	Taupe Glass Top, Pewter	Taupe Glass Top, Pewter	Taupe Glass Top, Pewter	Color/Materials
Length: 24" Depth: 24" Height: 42"	Length: 24" Depth: 24" Height: 36"	Length: 60" Depth: 18" Height: 42"	Length: 60" Depth: 18" Height: 42"	Length: 60" Depth: 18" Height: 42"	Length: 60" Depth: 18" Height: 42"	Dimensions

Essential Accessories, Lighting & Greenery

			liai Accessoi	,		
	Your Sign Here					Product Image
Stanchion w/ Retractable Belt	Stanchion Sign Holder	Miramar Divider, White	Clear Divider, Freestanding Wall	Clear Divider, Freestanding Corner	Clear Divider, Freestanding	Product Name
STNCH1	STNSGN	MIRWHT	DIVFWL	DIVFCR	DIVFRE	Product Code
Black, Chrome	Chrome	Molded Plastic	Silver, Clear	Silver, Clear	Silver, Clear	Color/Materials
Length: 96" Height: 37"	Length:10" Height:13"	Length: 63" Depth: 23" Height: 83"	Length: 40" Depth: 1.5" Height:: 72"	Length: 39" Depth: 39" Height: 72"	Length: 39" Depth: 1.5" Height: 72"	Dimensions

Essential Accessories, Lighting & Greenery

) —	X	Product Image
Boxwood Hedge 4'	Boxwood Hedge 7'	Mason Table Lamp	Mason Floor Lamp	Product Name
HDG4FT	HDG7FT	LA14	LA15	Product Code
Green, Black	Green, Black	Brushed Silver	Brushed Silver	Color/Materials
Length: 46" Depth: 9" Height: 47"	Length: 36.5" Depth:12" Height: 84"	Round:16" Height: 26"	Round:18" Height: 55"	Dimensions

email us @ esr@cssabq.com

CARPET ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name: NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:	Telephone #:	
Billing Address:	Fax #:	
City/State/Zip:	Email Address:	
Authorized by:		

STANDARD CARPET

Quantity	Description	Advance Price	Standard Price
	10' x 10' carpet	253.55	329.62
	10' x 20' carpet	497.60	647.14
	10' x 30' carpet	744.40	967.72
	SPECIAL CUT STANDARD CARPET (Carpet rolls are 10' wide, so special cut would be required for sizes smaller than 10' wide or a length other than in a 10' increment.)	\$4.80 per sq. ft.	\$6.24 per sq. ft.
	Visqueen	\$1.36 per sq. ft.	\$1.64 per sq. ft.
	Carpet Padding (100 sq. ft. min)	\$2.10 per sq. ft.	\$2.73 per sq. ft.

STANDARD CARPET COLOR (please circle color choice)



Blue



Red



Grey









Burgundy



Plum

FULL PAYMENT MUST ACCOMPANY YOUR ORDER.

For your convenience, MasterCard, American Express, and Visa credit cards will be accepted. **NO TELEPHONE ORDERS WILL BE ACCEPTED.**

Teal

**All utility lines must be installed before carpet installation. Utilities should be ordered in advance. **

PLEASE READ PAYMENT POLICY

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

abqn Rev 12.21

PRESTIGE CARPET ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST. INC

Event Name:	NLIT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:				

****ORDERS PLACED AFTER THE ABOVE DEADLINE DATE, PLEASE CALL FOR AVAILABILITY****

	PRESTIGE CARPET	SPECIAL CUT PRESTIGE CARPET					
Enhance your exhibit with 30 oz. plush, heavy-cut polyester pile carpet							
Car	rpet Size	x	= :	square feet x \$8.45	i = \$	TOTAL	
PRESTIGE CA	RPET COLOR (please	circle color choice)					
Pink	Magenta	Cherry Red	Red Fire	Cherry Blossom	Hay Loft	Navel	
Orange	Butter Cream	Sunshine	Lime Green	Wintergreen	Pine	Forest	
Pacific	Orion Blue	Lite Blue	Nautical	Caribbean	Process Blue	Bright Blue	
Atlantic	Reflex Blue	Blueberry	Intense Blue	Deep Blue	Navy	Purple	
Cream	Vanilla	Snowflake	White	Aluminum	Flannel	Fog	
Tanium	Silver Mist	Grey Blue	Medium Grey	Cool Grey	Steel	Charcoal	
Grey	English Grey	Smokey	Smoke	Black			
		Carpet Padding is available at \$2.10 (advanced) or \$2.73 (standard) per square foot installed (100 sq. ft. min charge) square feet x \$2.10 or \$2.73 = \$TOTAL					
Carpet Paddir				·		- '	
Carpet Sampl	**NO R	EFUNDS ON SPEC	squa	re feet x \$2.10 or \$	\$2.73 = \$T	- '	
Carpet Sampl	**NO R	EFUNDS ON SPEC	squa	re feet x \$2.10 or \$	\$2.73 = \$T	- '	
Carpet Sampl Mail Photo to: Attention:	**NO R	EFUNDS ON SPEC n request — please	squa	re feet x \$2.10 or \$ T — ALL SALES ARE Information below.	\$2.73 = \$TG	OTAL	
Carpet Sampl	**NO R	EFUNDS ON SPEC n request — please	squa	re feet x \$2.10 or \$ T — ALL SALES ARE Information below.	\$2.73 = \$TG	OTAL	
Carpet Sampl Mail Photo to: Attention: Company:	**NO R	EFUNDS ON SPEC n request — please	squa	re feet x \$2.10 or \$ T — ALL SALES ARE Information below.	\$2.73 = \$TO	OTAL	

PAYMENT IN FULL MUST ACCOMPANY YOUR ORDER.

For your convenience, MasterCard, American Express, and Visa credit cards will be accepted.

NO TELEPHONE ORDERS WILL BE ACCEPTED.

**All utility lines must be installed before carpet installation. Utilities should be ordered in advance. **

PLEASE READ PAYMENT POLICY

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

abqn Rev 1.22

PRESTIGE CARPET COLORS

CONVENTION SERVICES OF THE SOUTHWEST. INC



SERVICES OF THE SOUTHWEST.

Event Name: NLI	IT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:				

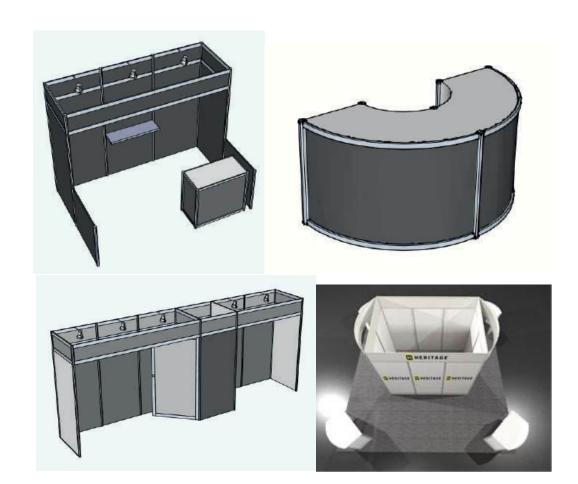
Rental Display Units

Please contact CSS Exhibitor Services Department to order Rental Display Units at

Email: esr@cssabq.com

Or

Phone: (505) 243-9889



LABOR ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC

Event Name:	NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:	
Billing Address:		Fax #:	
City/State/Zip:		Email Address:	
Authorized by:			

Display labor & Forklift will be billed in ½ hour increments with a one-hour minimum.

DISPLAY LABOR RATES	Advance Price Per Person / Per Hour	Standard Price Per Person / Per Hour
Straight time - 8:00AM - 4:30PM (Weekdays)	\$166.00	\$182.00
Overtime – Before 8:00AM and after 4:30PM (Weekdays & Saturdays)	\$249.00	\$273.00
Sundays and Holidays	\$332.00	\$634.00

FORKLIFT RATES WITH OPERATOR	Advance Price Per Person / Per Hour	Standard Price Per Person / Per Hour
Straight time - 8:00AM - 4:30PM (Weekdays)	\$282.00	\$310.00
Overtime – Before 8:00AM and after 4:30PM (Weekdays & Saturdays)	\$423.00	\$465.00
Sundays and Holidays	\$564.00	\$620.00

Sundays and Holidays				\$5	64.00	\$620.00
SUPERVISION OF ALL LABO	OR IS REQUIRE	D. PLEASE I	NDICATE SU	PERVISION PI	.AN:	
PLAN A - EXHIBITOR SUPER	VISION					
All work is performed under persons are requested for the notice, your estimated labor ordered and check labor outly scheduled labor install to	e start of the w hours will be ch t at the service	orking day, 8 arged. The desk, upon	8:00AM. If Identification of the second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second second seco	abor is not pick ust check in at of the work. I	ked up or canceled the service desk to	without 24-hour's pick up labor
Representative Name/Company						
PLAN B – CSS SUPERVISION			***Please fil	ll out all outbou	and shipping informat	ion.
All work is performed under minimum). In order to comp (blueprints/floor plans, etc.). labor hours will be charged labor order.	olete the work v If display ma t	vithout your reerials have	representative not arrived b	e present, we in by scheduled I	must have set-up ins abor install times,	tructions your estimated
Please complete this section:	1					
Labor 1	Гуре No.	of People	Date	Time	Approximate Hours	Estimated Cost
INSTALLATION						
DISMANTLE						

PLEASE READ PAYMENT POLICY

SUBTOTAL	\$
Forklift Tax (8.81%)	\$
TOTAL	\$

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LABOR JURISDICTIONS

Denver, Colorado

CONVENTION SERVICES OF THE SOUTHWEST, INC.

UNION JURISDICTIONS FOR DENVER, COLORADO

THE FOLLOWING GUIDELINES APPLY IN DENVER, COLORADO:

We are certain you will appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction that the various unions have, we ask that you read the following:

CONVENTION, DISPLAY, TRADE SHOW LABOR CONDITIONS

All decorating, display, drayage, theatrical, rigging, production, audio visual, commercial presentations as well as all material handling for conventions, trade shows, promotional displays, and consumer shows are performed by the Denver Theatrical Stage Employees Union, IATSE, Local No 7.

EXHIBIT INSTALLATION AND DISMANTLING

Full time employees of an exhibiting firm may install and dismantle their own respective company display, if such work can be completed in less than 60 minutes and without the use of mechanized tools.

Any outside or additional labor required for installation, dismantle or decorating of displays is to be performed by the official General Service Contractor or by any other contractor signatory to the IATSE, Local 7 labor agreement.

MATERIAL HANDLING

Exhibitors may handle their own hand carried materials in and out of the Colorado Convention Center. Any material requiring the use of equipment for delivery, i.e., dollies or forklifts, will be handled by labor through IATSE Local No 7. Equipment and labor is arranged through the General Service Contractor.

DOCK SPACE

Dock space is limited at the Colorado Convention Center and it is under the control and authority of the General Services Contractor.

SAFETY

Standing on chairs, tables, or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. **CSS** cannot be responsible for injuries or falls caused by the improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and the necessary ladders and tools will be provided.

GRATUITIES

Our work rules prohibit the SOLICITATION OR ACCEPTANCE of tips in cash, product or gifts of any kind by any employee (union or non-union). Our employees are paid appropriate wages denoting professional status, therefore tipping of any kind is not allowed.

IN GENERAL

- Trades people have been instructed to refrain from expressing any grievance or directly challenging the practice
 of any Exhibitor. All questions originated by labor are to be expressed to the supplier of that labor and/or CSS
 Management. Direct any questions in regards to union claimed jurisdictions or practices to CSS Management.
- If you encounter any difficulty with any laborer, or if you are not satisfied with the work performed, please bring this to the attention of **CSS**. Please refrain from voicing complaints directly to craft personnel.
- The person in charge of your exhibit should carefully inspect and sign all work order forms. If there are any questions about any bills, bring the bill to the appropriate Service Desk and discuss it with the person in charge.



esr@cssabq.com

EXHIBITOR APPOINTED CONTACTOR (EAC)

Submission Deadline for Notification & Certificate of Insurance: Monday, April 7, 2025

CONVENTION SERVICES OF THE SOUTHWEST, INC.

EXHIBITORS WHO CHOOSE TO HAVE AN EXHIBIT SERVICE FIRM (OTHER THAN THE OFFICIAL LABOR CONTRACTOR) SUPERVISE LABOR, UNPACK, ERECT, ASSEMBLE, DISMANTLE, AND PACK DISPLAYS / EQUIPMENT MUST ABIDE BY THE FOLLOWING:

- Exhibitor must notify Show Management and Convention Services of the Southwest (CSS) in writing no later than Monday, April 7, 2025.
- Exhibitor must ensure their contractor (EAC) provides CSS with a Certificate of Insurance indicating a minimum of \$1,000,000 liability coverage, including property damage, and naming CSS as additional insured by Monday, April 7, 2025. If this certificate is not received by the deadline date, Exhibitor may send in a supervisor only and will be required to order show labor. If CSS does not receive a certificate by move-in, the EAC will not be permitted on the show floor.
- Exhibitor is ultimately responsible for all services in connection with their exhibit, including freight, drayage, rentals, labor, etc. Companies who leave garbage in aisles or have excessive giveaway boxes will be mandated daily cleaning.
- The EAC must have all business licenses, permits, and Workers' Compensation insurance required by the State and/or City governments and the facility management prior to beginning work. The EAC shall provide evidence of compliance upon request, and must be compliant with all union jurisdictions.
- The EAC shall share with **CSS** all reasonable costs incurred as a result of/relating to the EAC's operation, including overtime pay for stewards, restoration of exhibit space to its initial condition, trash removal, etc.
- The EAC must provide **CSS** and Show Management the names of all personnel who will be working on the show floor. All personnel are required to wear identification badges at all times and shall comply with all facility badging requirements. Anyone without proper ID will be asked to leave the show floor.
- The EAC may not, under any circumstances solicit business on the show floor.
- The EAC must confine its operations to the exhibit area of its clients; no service desk, storage areas, or other work facilities shall be located within the building. (Show aisles and public space are not part of the booth area.)
- Upon request, the EAC shall provide evidence that it possesses applicable and current labor contracts and must comply with all collective bargaining regulations and agreements.
- The Official Contractor has total control over such services as electrical, plumbing, telephone, cleaning, drayage,
 etc. Exhibitors shall provide only the material they own and is to be used in their exhibit space.

NAME OF EXHIBITOR APPOINTED CONTRACTOR:	
ADDRESS:	
CONTACT, TELEPHONE # & FAX:	

The EAC must notify **CSS** of the names of all exhibiting companies for whom they have orders and the names of all employees working for them on the show floor. All EACs must provide insurance certificates to **CSS** and Show Management of the exhibition. Please list show name, location, and Exhibitor name on Certificate of Insurance. **Exhibitor Appointed Contractors will not have access to the show floor without a Certificate of Insurance on file with CSS.**

COMPANY:		BOOTH:
ADDRESS:		CONTACT NAME:
CITY:		SIGNATURE:
STATE:	ZIP:	PHONE:
EMAIL:		FAX:

NLIT Summit 2025

RIGGING ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name:	NLIT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:				

CSS reserves the right to assemble, install, and dismantle hanging banners and signs (non-electrical) with approved devices and type of cable to safely hang banner or sign. **CSS** also reserves the right to use the required amount of labor to **safely** do the job.

Rigging labor will be billed in $\frac{1}{2}$ hour increments with a **one-hour minimum**.

RATES FOR RIGGING	Advance Price Per Crew / Per Hour	Standard Price Per Crew / Per Hour	
Straight time - 8:00AM - 4:30PM (Weekdays)	\$557.00	\$669.00	
Overtime – Before 8:00AM and after 4:30PM (Weekdays & Saturdays)	\$835.50	\$1,003.50	
Sundays and Holidays	\$1,114.00	\$1,338.00	

^{**}Exhibitor must contract all sign hanging with the official service contractor.

If banner or sign requires assembly, installation, and/or dismantling with the use of supporting devices such as cabling, wire, crosby's, and/or turnbuckles, work will be performed on a time and material basis. Materials will be invoiced at show site.

- If riggers are not picked up or canceled without 24-hour notice, your estimated rigging hours will be charged.
- If display materials have not arrived by scheduled rigging install times, your estimated rigging hours will be charged.

Does sign need to be assembled?

Please order sign assembly from "Labor Order Form".

Please complete this section:

	Date	Time	Approximate Hours	Estimated Cost
INSTALLATION				
DISMANTLE				

SPECIAL INSTRUCTIONS: (Please provide information such as weight, size and shape of sign.)

PLEASE READ PAYMENT POLICY

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

NO

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MATERIAL HANDLING INFORMATION & LIMITS OF LIABILITY

CONVENTION SERVICES OF THE SOUTHWEST. INC.

MATERIAL HANDLING (DRAYAGE) INFORMATION

- As an exhibitor, you are responsible for providing your carrier with proper delivery and pickup information for your materials, both in advance and at show site.
- Please prepay all shipping charges. **CSS** cannot accept or be responsible for collect shipments. Keep in mind, **material handling** (drayage) charges and shipping charges are not the same thing.
 - "Drayage" is the movement of freight from decorator warehouse or show-site dock to exhibit booth and back out to the "freight carrier" at the show-site dock.
 - "Shipping" is movement of freight from city to city on a designated carrier.
- All shipments must be accompanied by a bill of lading. Shipments received without receipts, freight bills, or specified unit counts (UPS, Federal Express, personal vehicles, etc.) will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by CSS for such shipments. Shipments without certified weight documents will be estimated by CSS. (*This estimate will be binding on both parties and no adjustments will be made after the show closes.)
- We will accept all cartons, crates, and skidded materials at the warehouse. Do not ship uncrated materials to the warehouse. Loose materials, uncrated materials, or machinery not banded to skids will be accepted at show site only.
- All van line shipments must be accompanied by a "certified weight ticket", with heavy & light weights otherwise CSS will estimate freight weight, which will be binding on both parties and no adjustments will be made after the show closes.
- All shipments for the show received either in advance or at show site will be assessed material handling charges by **CSS**. (Please refer to the **Material Handling Rate Sheet**.) All material handling rates are roundtrip and are based on incoming weights only. Overtime charges may apply under some circumstances, such as carrier-delayed freight delivered after designated move-in times.
- * "Off-Target" freight is when freight arrives at the advance warehouse prior to the first scheduled day or after the last scheduled day indicated on both the show information sheet and the Material Handling Rate Sheet. If freight is delivered prior to the first scheduled day of advance freight receipt, storage charges may apply. If freight is delivered after the last scheduled day of advance freight receipt, additional delivery charges may apply.

MATERIAL HANDLING INCLUDES:

- Storing your booth, equipment, and materials in our warehouse for up to 30 days in advance of the show. (Advance shipments only)
- Delivering materials to your booth at show site.
- Removing empty containers from your booth, storing them for the duration of the show, then returning them to your booth at close of show.
- Moving packed and labeled materials from your booth to the dock area at close of show and reloading them on designated carriers based on information provided on your show site bill of lading (obtained from CSS Service Center).

MATERIAL HANDLING DOES NOT INCLUDE:

- Labor and/or equipment for uncrating, unskidding, assembling, positioning, leveling, dismantling, recrating, and reskidding machinery and/or equipment for exhibitors. Additional labor to accomplish these tasks may be ordered from the **Labor Order Form** enclosed in the Exhibitor Service Kit.
- Scheduling any carrier for pick-up or delivery of your materials, if other than the official show carrier(s). All carriers
 must be checked in by the designated re-routing time or exhibitor freight will be either re-routed with show carrier or
 returned to CSS warehouse at exhibitor expense. Please refer to Material Handling Rate Sheet for re-route times.

MATERIAL HANDLING INFORMATION & LIMITS OF LIABILITY

CONVENTION SERVICES OF THE SOUTHWEST, INC.

LIMITS OF LIABLITY

PLEASE READ:

CSS' liability is limited to physical loss or damage to a specific article which is lost or damaged, and in any event **CSS'** maximum liability will be limited to \$.30 per pound, per article with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less.

CSS will not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit said materials.

Claims for loss or damage that are not submitted to **CSS** within 30 days of the close of the show shall be considered waived.

The consignment or delivery of a shipment to **CSS** by an exhibitor, or by any shipper on behalf of the exhibitor, will be construed as an acceptance by such exhibitors (and/or shippers) of the terms and conditions set forth in this document.

To expedite removal of materials from the show site, **CSS** shall have the authority to change designated carriers, if such carriers do not pick-up on time. Where the exhibitor makes no disposition, materials will be either taken to a warehouse to await exhibitor's shipping instructions (in which case "return to the warehouse" charges will be incurred by exhibitor) or shipped to the exhibitor's address. Labeled shipments left in the facility at the close of the show without a bill of lading will be re-routed with the preferred carrier. No liability will be assumed as a result of such re-routing or handling.

INSURE ALL SHIPMENTS FROM THE TIME THEY LEAVE YOUR COMPANY UNTIL THEY ARE RETURNED FROM THE SHOW. Your present insurance carrier can add a rider to your current policy.

IT IS THE RESPONSIBILITY OF THE EXHIBITOR TO MAKE ALL ARRANGEMENTS FOR PICK-UP AND DELIVERY OF FREIGHT. IF YOU CHOOSE TO USE OUR PREFERRED CARRIER, WE WILL MAKE ALL OUTBOUND ARRANGEMENTS FOR YOU. A COMPLETED BILL OF LADING WILL STILL BE REQUIRED.

CSS will not be responsible for:

- Shipments delivered to the wrong booth due to improper labeling by the exhibitor.
- Misdirected shipments or removal of crates to storage due to old labels appearing on crates.
- Damage to uncrated or improperly packed materials, or concealed damage.
- Loss, theft, or disappearance of Exhibitor's material after it has been delivered to the exhibit booth.
- Loss, theft, or disappearance of Exhibitor's material prior to materials being picked up from exhibit booths for
 reloading after close of the show. CSS will check all bills of lading covering outgoing shipments at time of actual
 pick up from the exhibit booth. Corrections will be made to the bill of lading where discrepancies occur.
- Loss, damage, or delay due to fire, acts of God, strikes, lockouts, work stoppages of any kind, or any causes beyond CSS control.

The exhibitor accepts the responsibility for the payment of charges in connection with the handling of the shipment and guarantees payment to CSS for the incurred services described herewith. <u>SEE PAYMENT</u> POLICY.



MATERIAL HANDLING AGREEMENT RATE SHEET AND ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC

Event Name:	NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:	
Billing Address:		Fax #:	
City/State/Zip:		Email Address:	
Authorized by:			

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of CSS' payment policy, material handling terms and conditions, and limits of liability will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to CSS's warehouse or to an event site for which CSS is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with CSS.

EXHIBITOR WITH COO.					
ADVANCE FREIGHT RECEIVING Monday — Friday 8:00AM — 5:00PM Monday, April 7 — Thursday, May 1, 2025					
		PING ADDRESS			
Ship To:	Exhibitor Na	me and Booth #			
	NLIT :	2025			
	c/o CSS				
ABF Freight					
5871 N Broadway					
Denver, CO 80216					
Number Estimated					
of Pieces: Weight:					
Inbound					
Freight Carrie	Freight Carrier:				

FIRST DAY FOR DIRECT FREIGHT Sunday, May 4, 2025 — 10:00AM — 4:00PM Monday, May 5, 2025 8:00AM — 4:00PM DIRECT SHIPPING ADDRESS		
	ame and Booth #	
c/o	CSS	
NLIT	2025	
Colorado Convention	Center - Exhibit Hall F	
700 14	I th Street	
Denver, C	O 80202	
Number	Estimated	
of Pieces: Weight:		
Inbound		
Freight Carrier:		

Our preferred freight carrier is: ArcBest (ABF Freight) 1-800-654-7019

Freight will be re-routed from show floor on Wednesday, May 7, 2025 @ 7:00PM

SAMPLE: We	ight $500 \div 100 = Total CWT$	
ADVANCE FREIGHT	RATES: (includes crates, skidded, and c	arton materials)
\$ 145 per cwt.	\$ 290 minimum charge	
Weight	÷ 100 = Total CWT	@ \$ 145 per cwt = \$
DIRECT FREIGHT RAT	TES: (includes crates, skidde	ed, and carton materials)
\$ 132 per cwt.	\$ 262 minimum charge	
Weight	÷ 100 = Total CWT	@ \$ 132 per cwt = \$
•	- · · · · · · · · · · · · · · · · · · ·	a 200 lb. minimum per shipment. All
shipments are ro	ounded to the next hundred pou	ınds.
ADDITIONAL RATES:		
		n additional \$24 per cwt. (200 lb. minimum applies)
	shipments weighing 30 lbs. or less will be	•
	Wrap will be charged at \$73 per skid or a	
Outbound Material H minimum applies)	landling Only (freight handled at close o	of show only) will be charged \$75 per cwt. (200 lb.

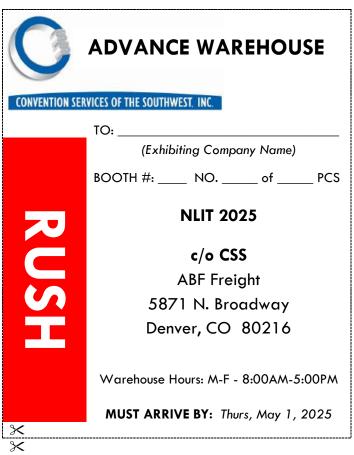
PLEASE READ PAYMENT POLICY

SUBTOTAL	\$
Tax Exempt	\$
TOTAL	\$

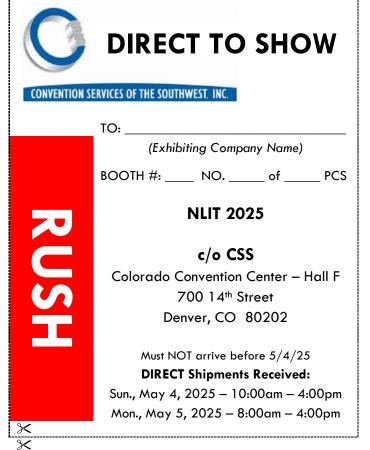
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ADVANCE WAREHOUSE SHIPPING LABELS





DIRECT SHIPPING LABELS







OUTBOUND SHIPPING INFORMATION

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name:	NLIT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:				

EVERY OUTBOUND SHIPMENT WILL REQUIRE A **CSS** BILL OF LADING AND LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU IN ADVANCE AND WILL HAVE THEM AVAILABLE AT THE **CSS** SERVICE DESK FOR YOU TO REVIEW AND SIGN. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

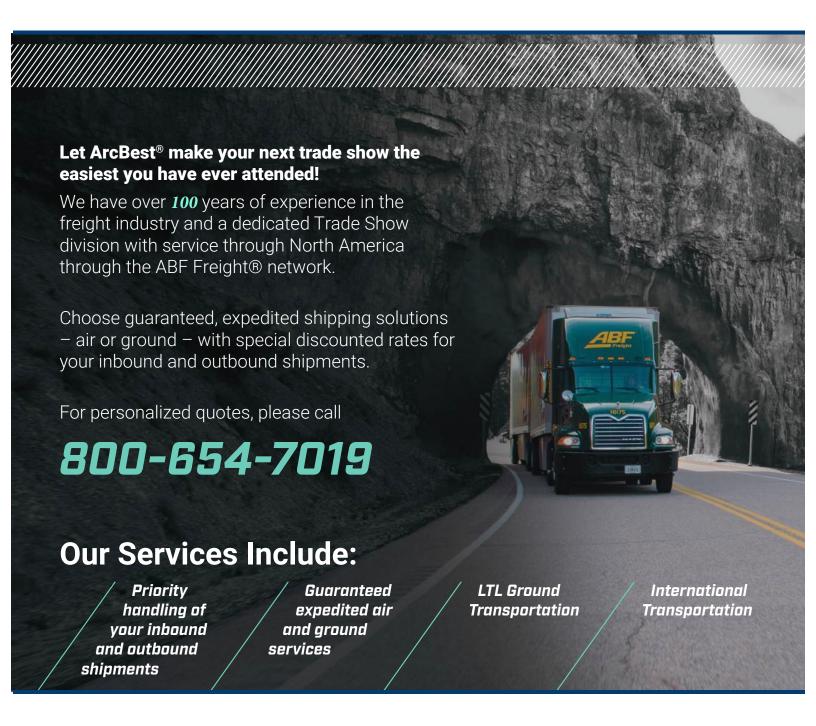
This form is required when labor is CSS supervised.

	INFORMATION (IMPORTANT: If your freight is forware number):	rding to another show, be su	re to include the show name
FROM:	SHIPPER/EXHIBITOR NAME:		
	BILLING ADDRESS:		
	CITY:	STATE:	ZIP:
TO:	COMPANY NAME:		
	DELIVERY ADDRESS:		
	CITY:	STATE:	ZIP:
	PHONE#:	ATTN:	
	SPECIAL INSTRUCTIONS:		
METHOD C	DF SHIPMENT Please specify your choice by checking t	he following:	
•	ferred carrier, ArcBest (ABF Freight) , is authorized to	•	
	dress. (Exhibitor must contact ABF directly for quotes if	needed at 800-654-7019 or	•
· · · · · · · · · · · · · · · · · · ·	<u>deshowsupport@arcb.com</u> .) gned carrier PRE-SCHEDULED (by exhibitor) to pick-u	un during show move out is	
	ease note the Exhibitor is responsible for scheduling carrie		ow carrier)
(11)	☐ Common Carrier	•	•
	☐ Van Line		
	☐ Air Freight		
NUMBER O	DF DESIRED SHIPPING LABELS:		

- Once your shipment is packed and ready to be picked up, please return the BOL to the Exhibitor Services Center.
- Verify the piece count, weight, and that a signature in on the BOL prior to shipping out.
- Shipments without paperwork turned in will be shipped through Preferred Show Carrier at Exhibitor's expense.

Official Transportation Provider

via the ABF Freight Network



Trust your important trade show shipment to the leader in exhibition transportation services.



REQUEST/FOR/INFORMATION

ArcBest® Trade Show Services

Exhibiting Company		Contact Name
TitleEm	ail	Phone
SHIPPER INFORMATIO	N	SHIP TO: Warehouse C Show Site C
Company		Show Name
Address		Booth No
		Contractor
CityState	Zip	Show Dates
Pickup Date/Time		Address
FREIGHT INFORMATIO	N	City State Zip
Piece Count and Type		Delivery Date
Total Weight		ADDITIONAL INFORMATION
Dimensions (L)(W)	(H)	Residential Pickup Inside Pickup
		Liftgate Dock
Would you like an ArcBest Trade Sho	ow Coordinator to	contact you with a quote or information?

If you are faxing this form, please print a copy, complete the requested information, and then fax to (844) 718-7620.

If you are completing electronically, you can either print and fax your request or click on the submit button to send your request to one of our Trade Show specialists.



CLEANING ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name:	NLIT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:				

CLEANING SERVICES (select only one of the services below)

SERVICES AVAILABLE							
Quantity (# of booths)	Description	Price					
	Initial Cleaning (Vacuum & empty wastebasket(s) before first show day only)	\$.54 per sq. ft. (One Day)					
	Daily Cleaning (Vacuum & empty wastebasket(s) for all show days)	\$.48 per sq. ft. (Daily)					
	Daily Porter Service (Empty wastebasket(s) and periodic trash pick-up during show hours)	\$2.14 per sq. ft. (Daily)					

PLEASE COMPUTE COST BELOW.

(To compute booth size: Length x Width)

NOTE: A MINIMUM OF 100 SQ. FT. WILL BE ASSESSED FOR TOTAL SQ. FT. AMOUNT.

# of Booths	Χ	Booth Size	=	Total sq. ft.	Χ	Rate per sq. ft.	Χ	# of Days	=	Subtotal
	_ X _		_ = _		Х		X		=	

Companies who leave garbage in aisles or have excessive giveaway boxes will be mandated daily cleaning.

Please bring any discrepancies regarding these services to our attention prior to show close. **CSS** is unable to adjust invoices after the close of the show.

PLEASE READ PAYMENT POLICY

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

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FLORAL ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST. INC

Event Name:	NLIT 2025	Advance Payment Deadline:	Monday, April 21, 2025	Booth # (s):
Company Name:		Telephone #:		
Billing Address:		Fax #:		
City/State/Zip:		Email Address:		
Authorized by:				

Quantity	Item	Advance Price	Standard Price	Total	
	Floral Arrangement 12"H x 12"W	111			
	Floral Arrangement 18"H x 12"W	156	188		
	Custom Designed Arrangement				
	Color:	Contact	Contact for Quote		
	Height: Width:				
	Potted Flowers (please circle choice)	102	121		
	Kalanchoe Persian Violet				
	Azalea Chrysanthemum				
	Begonia Cyclamen				
	Seasonal				
	Mums (select color)	102	121		
	White Yellow Purple Rust				
	Small Ferns	64	77		
	Large Ferns	102	121		
	3 – 4 foot green plants	121	146		
	5 – 6 foot green plants	200	241		
	7 – 8 foot green plants	246	295		
			Delivery Charge	21	
			SUBTOTAL	\$	
	PLEASE READ PAYMENT POLICY		Tax (8.81%)	\$	
			TOTAL	\$	

Plants remain the property of the subcontractor for **CSS**. There will be an **additional charge** for plants **not in the booth** at the conclusion of the event. Floral arrangements are the property of the exhibitor and may be removed from show site. **All flowering plants will be subject to availability.** Substitutes of equal quality may be made upon decision of the florist.

Rental price includes decorative container, top dressing, and professional maintenance. ALL ORDERS MUST BE PAID IN FULL AT THE TIME THE ORDER IS PLACED.

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SIGN/GRAPHICS ORDER FORM

CONVENTION SERVICES OF THE SOUTHWEST, INC.

Event Name: NLIT 2025	Advance Payment Deadline: Monday, April 21, 2025	Booth # (s):
Company Name:	Telephone #:	
Billing Address:	Fax #:	
City/State/Zip:	Email Address:	
Authorized by:		

Fill out section below. Include copy & rough layouts on a separate piece of paper and mail or fax to us. Please circle orientation of signage.

Quantity	Size	Orientation	Letter Color	Advance Price	Standard Price	Total
	7" x 11"	Vertical		61	79	
	, , , , , ,	Horizontal		01	, ,	
	7" x 44"	Vertical		75	98	
	/ / 44	Horizontal		73	70	
	11" x 14"	Vertical		66	86	
	11 X 14	Horizontal		00	00	
	14" x 22"	Vertical		92	120	
	14 X ZZ	Horizontal		72	120	
	22" x 28"	Vertical		141 104		
	22 X 20	Horizontal		141	141 184	
	24" x 36"	Vertical		198	257	
	24 X 30	Horizontal			257	
	28" x 44"	Vertical		198 257 207 269		
	20 X 44	Horizontal				
	Meter Board	Vertical		468	560	
	(1 meter x 8')	(unframed)		400	300	
•	Custom Signs	Vertical		Contrat	act for Quote	
	Custom Signs	Horizontal		Confact	ioi Quoie	
	Banners			Contact	for Quote	

PLEASE READ PAYMENT POLICY.

SUBTOTAL	\$
Tax (8.81%)	\$
TOTAL	\$

Orders placed within 48 hours of show start date will be charged at 150% of the standard price and may be subject to additional delivery or handling charges.

Note: Prices are based on DIGITAL OUTPUT mounted on Foam Core.

If you prefer other materials such as Fabric, Komatex, Plexi Glass, Koraplast, and/or Gator Foam, they will be quoted upon request.

Guidelines for Submitting Artwork:

Artwork should be submitted through the FTP website (please contact us for detailed instructions) or via e-mail in a zip folder (limited to 10 MB per email). In order for us to use a graphic file it must be saved in one of the following file formats:

VECTOR FILES: .AI, .EPS (Please change fonts to outline or include font types.)
RASTER FILES: .PSD, .TIF, .EPS, .JPG

When submitting a raster file, the **optimal resolution is 100 PPI** at 100% or **200 PPI** if file is built at $\frac{1}{2}$ size. Lower resolution files will have a negative result on the image quality.

When submitting files, please include the following: Sign/Graphics Order Form, email address/originator of the artwork, printed color copy of the artwork, separations, and CMYK values.

<u> </u>	LEASE NOTATE BELOW OR ATTACH SIGN COPT AND ANY SPECIAL INSTRUCTIONS:

FIRE REGULATIONS

CONVENTION SERVICES OF THE SOUTHWEST, INC.

FIRE PREVENTION REGULATIONS

PLEASE READ CAREFULLY AND COMPLETELY!

Aisles are not to be blocked unless it is clearly indicated on the Fire Marshal approved floor plan. Exits, exit signs, and firefighting equipment are not to be blocked or concealed from view in any manner.

Fire inspections may be conducted during the course of move-in and move-out. A pre-opening inspection shall be conducted. Spot inspections may be conducted during the course of the show. The show will not be permitted to open without the approval of the Fire Marshal or his/her authorized representative.

If violations are found during the exhibit, booth(s) shall be subject to closure. Booth operators or employees may also be subject to a citation, which may result in up to a \$500.00 fine, 90 days in jail, or both.

Exhibit booths shall be constructed of non-combustible or limited-combustible materials.

Acoustical and decorative material including, but not limited to cotton, hay, paper, straw, moss, split bamboo, and wood chips shall be flame retardant treated to the satisfaction of the authority having jurisdiction. **Materials that cannot be treated for flame retardancy shall not be used.** Foamed plastics and materials containing foamed plastics used and decorative objects such as, but not limited to mannequins, murals, and signs shall have a maximum heat release rate for any single fuel package of 150 kW when tested in accordance with UL 1975, Standard for Fire Tests for Foamed Plastic used for Decorative Purposes.

FIELD FLAME TEST: Flame retardant materials shall not ignite and spread over the surface when exposed to open flame.

- 1. Oilcloth, tarpaper, nylon, plastic cloths, and certain other plastic materials cannot be made flame retardant and their use is prohibited.
- 2. Compressed flammable gases flammable/combustible liquids and hazardous chemicals are prohibited inside the building.
- 3. The use of LP-Gas cylinders is prohibited. **Exception:** Non-refillable cylinder may be used where permitted by the authority having jurisdiction. Compressed Gas **only** 12-16oz.
- 4. Hazardous chemicals and materials including pesticides, fungicides, insecticides, caustics, corrosives, oxidizers, flammable, poisons, and toxins are prohibited inside the building.
- 5. Combustible materials (i.e. crates and boxes) shall be limited to a one (1)-day supply and shall be maintained in an orderly fashion. Storage of any combustible materials behind booths is prohibited.

SPECIAL REQUIREMENTS: Vehicles on display within an exposition facility shall comply with the following:

- 1. All fuel tank openings shall be locked and sealed in an approved manner to prevent the escape of vapors.
- 2. Battery terminals shall be disconnected and taped off, using a non-metallic tape.
- 3. Fueling and defueling within the facility is prohibited.
- 4. Vehicles shall not be moved at any time during show hours.
- 5. Fuel Limit: Fuel tank shall not exceed one quarter of the tank's capacity or 5 gallons, whichever is less.
- 6. Vehicles, boats, and similar exhibited products having over 100 sq. ft. (9.3 sq. m.) of roofed area shall be provided with smoke detectors acceptable to the authority having jurisdiction.

OPEN FLAME DEVICES: Neither open flame devises nor pyrotechnic devices shall be used in any assembly occupancy. Cooking and/or warming devices that produce gas laden vapors shall be electric. Sterno may be used for warming trays. Cooking devices shall be approved by a recognized testing laboratory (i.e. UL, FMO).

- 1. Cooking and/or warming devices shall be isolated from the public, either placing the device a minimum of four (4) feet back from the front of the booth, or providing a barrier between the cooking and/or warming device and the public.
- 2. Individual cooking and/or warming devices shall not exceed 228" surface area.
- 3. The label surface holding the cooking and/or warming device(s) shall be of a non-combustible material.
- 4. A minimum of two (2) feet shall be kept between cooking devices.
- Combustible materials shall be kept three (3) feet away from any cooking and/or warming device.
- 6. A 40 BC extinguisher and lid or an approved automatic extinguishing system shall be provided with any booth utilizing

- cooking and/or warming devices.
- 7. Type K fire extinguishers shall be utilized with deep fat fryers or appliances emitting grease laden vapors.
- 8. Lids to one side, to put on cooking/warming devices.

CANDLES AND OTHER OPEN-FLAME DEVICES: The use of candles and other open-flame devices shall be in accordance with the following:

- 1. Class I and II liquids and liquefied petroleum gasses shall not be used.
- 2. Liquid or solid-fueled lighting devices containing more than 8 ounces must self-extinguish and not leak fuel at a rate of more than ½ teaspoon per minute if tipped over.
- 3. The devise or holder shall be constructed to prevent the spilling of liquid fuel or wax at the rate of more than 1/4 teaspoon per minute when the devise or holder is not in an upright position.
- 4. The device or holder shall be designed so that it will return to the upright position after being tilted to an angle of 45 degrees from vertical. EXCEPTION: Units that self-extinguish if tipped over and that do not spill fuel or wax at the rate of more than 1/4 teaspoon per minute if tipped over.
- 5. The flame shall be enclosed except as follows: a) openings on the sides shall not be more than 3/8 inch in diameter; b) openings on the top and the distance to the top shall be such that a single layer of tissue paper placed on the top will not ignite in ten (10) seconds.
- 6. Chimneys shall be made of noncombustible materials. Such chimneys shall be securely attached to the open-flame device. EXCEPTION: The chimney need not be attached to any open-flame device that will self-extinguish if the device is tipped over.
- 7. Shades, if used, shall be made of noncombustible materials and securely attached to the open-flame device holder of chimney.
- 8. Candelabras with flame-lighted candles shall be securely fastened in place to prevent overturning and must be located away from occupants using the area and away from possible contact with drapes, curtains, or other combustibles.
- 9. When in the opinion of the Fire Marshall, adequate safeguards have been taken, hand-held flame lighted candles can be allowed. Hand-held candles shall not be passed from one person to another while ignited.

FLAMING FOODS AND BEVERAGES: Flaming Foods and Beverages shall be in accordance with the following:

- 1. Flammable liquids used in the preparation of flaming food and beverage shall be dispensed from a (1) once container or from a container not to exceed a one (1)-quart capacity and having a controlled pouring device that limits the flow to one (1) ounce.
- 2. Flaming foods or beverages shall be prepared only in the immediate vicinity of the table being served. Flaming food or beverages shall not be transported or carried while burning.
- 3. The person preparing or serving the flaming foods or beverages shall have a wet cloth towel immediately available for use in smothering the flames in the event of an emergency.
- 4. The serving of flaming foods or beverages shall be done in a safe manner and shall not create high flames.
- 5. The pouring, ladling, or spooning of flammable foods or beverages is restricted to a maximum height of eight (8) inches above the receiving receptacle.

IN ALL CASES:

- 1. All fuel containers shall be secured to prevent spillage when not in use.
- 2. Fuel canisters shall be safety sealed for storage.
- 3. Storage or refueling containers are not to exceed a maximum of 16 ounces.
- 4. The storage of ANY combustible behind booths is prohibited.
- 5. The pouring, ladling, or spooning of flammable liquid is restricted to a maximum height of 8 inches above the receiving receptacle.

No exhibition or show will be permitted to open without the approval of the Fire Marshal or his/her authorized representative. Fire inspections may be conducted during the course of move-in and tear down. A pre-opening inspection shall be conducted. Spot inspections may be conducted during the course of the show. If violations are found during the exhibition or show, violating booth(s) shall be subject to closure.

The Fire Marshal's Office understands that each exhibition, show, or event are different. Depending on the circumstances of the event additional items may need to be addressed. In these instances it will be necessary to follow IFC Section 2416.1 which states in part: When in the opinion of the Fire Marshal, it is essential for public safety in a place of assembly or any other place where people congregate, due to the number of persons, or the nature of the performance, exhibition, display, contest, or activity, the owner, agent, or lessee, shall employ two or more qualified persons from within the fire department. Qualified persons would be as necessary for the greatest life safety, i.e. firefighters, paramedics, full truck crews, etc.

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CONVENTION SERVICES OF THE SOUTHWEST. INC

Safety is very important for everyone working in the Exhibit Hall.

Convention Services of the Southwest, Inc (CSS) values safety throughout our organization and demonstrates it in the work we perform. By following the safety guidelines below, you will be doing your part in creating a safe work environment.

SAFETY GUIDELINES

- Only authorized personnel and employees allowed, all others are prohibited during move-in and moveout.
- Be aware of your surroundings. You are in an active work area with changing conditions. Pay attention.
- All exhibitors and attendees enter at their own risk. Do not enter the dock/yard areas these areas can be particularly dangerous.
- Stay clear of machinery. Look for obstacles, machinery, and equipment that are in use. Drivers of these
 vehicles or machines may not be able to see you.
- Never stand on furniture. These objects are not designed to support your standing weight.
- Prevent electrical shocks, falling items, and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.
- Wear closed toe shoes.
- Clean up or report spills.
- Practice good housekeeping. Keep aisles free and clear of any and all debris.
- Be aware of your surrounding areas for electrical cords or other trip hazards. Sometimes the view of equipment or items may be obstructed.
- Protect valuables at show site.
- Report any fires immediately.

If you notice anything unsafe, please contact a CSS employee immediately.

During move-in and move-out unsupervised individuals under the age of 18 are prohibited from being on or around the show floor. Show sites during these times are similar to a construction zone and considered to be hazardous. OSHA regulations prohibit minors from being present in a hazardous work environment.

WORK ZONE

Customer acknowledges that the show site and surrounding areas are active work zones. Customer, its agents, employees and representative are present at their own risk.



FACILITY SERVICES

Colorado Convention Center

CONVENTION SERVICES OF THE SOUTHWEST. INC.

COLORADO CONVENTION CENTER Ordering Link For:

TELECOMMUNICATION / INTERNET / NETWORKING

ELECTRICAL SERVICES

AIR, WATER, & GAS SERVICES

Exhibitor Service Center

or

https://denvercc.ungerboeck.com/prod/app85.cshtml?aat=77707a526f78647367774b353359454e504b57686e5a6e6e32716 54b2b5832523377653844665138734e413d